**Section 7 - Contract Forms**

This Section contains forms which, once completed, will form part of the Contract.

**Table of Forms**

**Letter of Acceptance .....................................................................................................................................7-1**

**Form of Agreement .....................................................................................................................................7-2**

**Letter of Acceptance**

**(on the letterhead paper of the Employer)**

Date: ……………….

**To: ………………….*name and address of the Contractor ……***

***Subject: …………Notification of Award of Contract No.***

This is to notify you that your Bid dated ….*date*..... for execution of the ….. *name of the contract and identification number as given in the Contract Data* ……. For the Accepted Contract Amount of the equivalent of …..*amount in numbers and words and name of currency* ……, as corrected and modified in accordance with the Instruction to Bidders is hereby accepted by our Agency,

You are requested to furnish the Financial Guarantee/Loan Agreement between the Financier and Contractor acceptable to the Employer within 28 days from the date of issuance of this letter in accordance with the Conditions of Contract.

Authorized Signature: ....................................................................................

Name and Title of Signatory: ........................................................................

Name of Agency: ...........................................................................................

Form of Agreement

**This Agreement** made the \_\_\_\_\_\_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_\_\_, between Government of Maldives *represented by the* Ministry of Housing, Transport and Environment, Male’, Republic of Maldives (hereinafter called “the Employer”) of the one part and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereinafter called “the Contractor”) of the other part.

**Whereas** the Employer is desirous that certain Works known as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_should be executed by the Contractor, and has accepted a Tender by the Contractor for the execution and completion of such Works and the remedying of any defects therein,

**The Employer and the Contractor agree** as follows:

**1.** In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

**2.** The following documents shall be deemed to form and be read and construed as part of this Agreement,

1. The Letter of Acceptance dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Financial Guarantee/Loan Agreement
3. The Letter of Tender dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. The Addenda nos. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. The Conditions of Contract
6. The Employer’s Requirements
7. The Completed Schedules, and ;
8. The Contractor’s Proposal.

**3.** In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.

**4.** The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the works and the remedying of defects therein the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

**In Witness** whereof the parties hereto have caused this Agreement to be executed the day and year first before written in accordance with their respective laws.

For and Signed on behalf of:

|  |  |
| --- | --- |
| Employer:  ………………………………………………… | Contractor:  ………………………………………………… |
| Name: | Name: |
| Designation: | Designation: |
| Address: | Address: |

In the presence of:

|  |  |
| --- | --- |
| Employer:  …………………………………………………… | Contractor:  ………………………………………………… |
| Name: | Name: |
| Designation: | Designation: |
| Address: | Address: |