

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



މިނިސްޓްރީ އޮފް ފައިނަންސް އަންދު ޕްލާންނިންގ
މާލެ
ދިވެހިރާއްޖެ.

ސަރަޙައްދު: IUL)13-K/13/2011/118

އިރުޝާދު

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www.finance.gov.mv ގައި ހުންނަ ފަރާތުން ހަދާނީ 8 (އަހަރު)

05 ޖުލައި 2011

ދިވެހިރާއްޖެ

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Intel (R) Core TM i3 (2.53GHZ, 3M cache)
2 GB (1X2 GB) DDR3 1333Mhz
500 GB 5400 RPM SATA Hard Drive
DVD+/-RW Optical Drive
Intel (R) HD Graphics
Integrated Stereo Sound
0.3 MP Integrated Webcam and Integrated Mic
Integrated 10/100 Ethernet LAN
Wifi
Bluetooth
14.0 Display HD

Form of Bid

Mr.Saamee Ageel,

Director General,

Ministry of Finance and Treasury,
Male,' Republic of Maldives

Name of Contract: **Supply and Delivery of 8 Laptops**

Gentlemen

1. Having examined the Conditions of Contract, Specification, and all Amendments/Addendum for the execution of the above named Works we, the undersigned, offer to execute and complete such Works and remedy any defects therein in conformity with the Conditions of Contract, Specification, and Addenda for the sum(s) of
.....
..... *[amount in numbers & words]*
2. We undertake, if our Bid is accepted, to commence the Works as soon as is reasonably possible and to complete the whole of the Works comprised in the Contract within *(days)*.
3. We agree to abide by this Bid for the period of 90 days from the date fixed for receiving the same, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We accept the appointment of **Tender Evaluation Board** of the Ministry of Finance and Treasury, Male', as the Adjudicator.
6. We understand that you are not bound to accept the lowest or any tender you may receive.
Dated thisday of20....

Signed
in the capacity ofduly authorized to sign bids for and
on behalf of
Name and Address of Signatory
.....
.....

Additional Information

All individual firms and each partner of a joint ventures bidding for the project must complete the information in this form.

[illegible]

Form II – Annual Turnover data

All bidders and partners of a joint venture must complete the information in this form. The information supplied should be the annual turnover of the Bidder (or each member of joint venture), the terms of the amounts billed to the clients for each year for work in progress or completed at the end of the period reported.

Use a separate sheet for each partner of a joint venture.

Annual turnover data for the last three years	
Year	Turnover
2010	
2009	
2008	
2007	

Form III - Summary of Contract Commitments/ works in Progress

All bidders and partners of a joint venture Bidder should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, of for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Name of Contract	Value of outstanding work	Estimated completion date
1		
2		
3		
4		
5		
6		
7		

Form IV – Financial Data

All Bidders and partners of a joint venture, should provide financial information to demonstrate that they meet the requirements for prequalification. Each applicant or partner of a joint venture must fill in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheet for each of the last three years should be attached.

Banker	Name of banker:	
	Address of Banker:	
	Telephone:	Contact name and title:
	Facsimile:	

Summarize actual assets and liabilities for the previous three years

Financial information	Previous three years		
	2010	2009	2008
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current liabilities			

Specify proposed sources of credit line to meet the cash flow demands of the Project.

Source of credit line	Amount
1.	
2	
3	

Attach audited financial statement for the last three years (for the individual applicant or each partner)

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountants.

**Form VI – Experience in Contracts of Similar
nature**

Value of Contract								
Type of Work Performed and Year of Completion								
Name of Client and Contact Person								
Name of Project								

EVALUATION CRITERIA

- **Substantive responsiveness to the requirement of the bidding document of the bids will be evaluated on the following categories.**

Financial Capacity (40 marks – minimum 15 marks)

- a) Annual Turnover
- b) Bid capacity “(Networth) x5 – (30% of ongoing projects)”
- c) Credit facilities Available. (bank credits, suppliers credits)

Experience (20 marks – minimum 10 marks)

- a) Project undertaken of similar size
- b) Projects undertaken of similar nature
- c) Years of active experience in the Industry

Technical (20 marks – minimum 10 marks)