**SECTION 4: FORMS OF BID QUALIFICATION INFORMATION**

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| **2500 HOUSING UNITS PROJECT IN HULHUMALE’ PHASE 2, 2016** |

**Hulhumalé, Republic of Maldives**

**September 2016**

**FORM 4.1: GENERAL INFORMATION**

**(Business profile/Work profile)**

4.1.1 Company Name:

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4.1.2 Head Office Address:

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Telephone No. ......................................... Fax No. ..........................................

4.4.3 Regional Office Address (if any):

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Telephone No. ......................................... Fax No. ..........................................

4.1.4 Country and Year Incorporated:

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4.1.5 Main Lines of Business:

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1. .........................................................................…...................... Since: ………………………

2. .........................................................................………………... Since: .............................

3. ..............................................................................………………… Since: .............................

4. ..............................................................................…………………. Since: .............................

5. ..............................................................................………………… Since: .............................

6. ..............................................................................………………… Since: ..............................

7. ..............................................................................…………………. Since: .............................

4.1.6 Company background (including Vision, Mission & Objectives)

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4.1.7 Key personal

1. ........................................................................…..................….... Post:.................…………....

2. .........................................................................……………… Post: ..............................

3. ..............................................................................……………….. Post: ..............................

4. ..............................................................................………………….. Post: ..............................

5. ..............................................................................………………… Post: ..............................

6. ..............................................................................………………….. Post: ..............................

7. ..............................................................................………………………….. Post: ..............................

**Additional Document need to submit;**

1. Attach Major achievements with Picture
2. Attach copy of certificate of registration and ownership
3. Attach copy of Goods and Services Tax (GST) Registration Certificate.
4. Attach original of a signed delectation stating that there is no continuing decreed debt, have not been convicted of theft, fraud and/or embezzlement during the last five years
5. Attach written power of attorney/Resolution by the Board of Directors of the Company authorizing the signatory of the bid to commit the bidder.

**FORM 4.2: FINANCIAL DATA**

* + 1. Summary of assets and liabilities on basis of the audited financial statement of the last 5 (Five) financial years in the format below.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Financial Summary (for the most recent 5 years) | | | | | | |
| **Sl.** | **Details** | **2011-2012 (MVR)** | **2012-2013 (MVR)** | **2013-2014 (MVR)** | **2014-2015 (MVR)** | **2015-2016 (MVR)** | |
| 1 | Total Assets |  |  |  |  |  | |
| 2 | Current Assets |  |  |  |  |  | |
| 3 | Total Liabilities |  |  |  |  |  | |
| 4 | Current Liabilities |  |  |  |  |  | |
| 5 | Net Worth (1‑3) |  |  |  |  |  | |
| 6 | Working Capital (2-4) |  |  |  |  |  | |

#### Attach copies of the audited financial statements of the last 5 (Five) financial years.

#### Supplementary information

* + 1. Confirmation of availability of lines of credit and other financial resources.

4.2.2.1 Name/Addresses of Commercial Banks providing credit line:

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4.2.2.2 Total Amount of Credit Line:

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* + 1. Financial projections for the current year and the two following years, taking into account known commitments

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* + 1. List of ongoing contracts

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name & Type of Contract (Construction / Design & Build, etc)** | **Value (MVR)** | **Name of Owner** | **Value of work to be Completed ( MVR)** | **Scheduled completion Date** |
|  |  |  |  |  |
| **Total Values** |  |  |  |  |

#### **FORM 4.3; Litigation/Arbitration**

|  |  |  |
| --- | --- | --- |
| **Sl.** | **Contract Identification and Matter in Dispute** | **Value of Pending Claim in MVR or any other** |
|  | Contract Name:  Name of Employer:  Address of Employer: Matter in Dispute: Total value of the Contract: |  |

**FORM 4.4: EXPERIENCE RECORDS**

4.4.1. Total number of years’ experience in civil construction work.

|  |  |
| --- | --- |
| **Name of Project with nature of work** | **Number of years of Experience** |
|  |  |

4.4.2 List of all completed contracts of a value of USD 40 Million **Or above** executed during **the last 05 (five) years:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Project with nature of work** | **Total Value**  **(MVR)** | **Value for which contractor’s was responsible** | **Contract start** | **Contract Completion** | **Owner Name** |
|  |  |  |  |  |  |

Additional Supplementary documents

**FORM 4.5: EQUIPMENT, MACHINERIES AND PLANTS PROPOSED FOR THE PROJECT**

1. Construction Equipment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description**  (Type, Model, Make) | **No. of Each** | **Year Of Manufacture** | **Owned Or Leased** | **Capacity/ Performance/ Size** |
|  |  |  |  |  |

1. Machineries and Plants

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description**  (Type, Model, Make) | **No. of Each** | **Year Of Manufacture** | **Owned Or Leased** | **Capacity/ Performance/ Size** |
|  |  |  |  |  |

**FORM 4.6: STAFF PROPOSED FOR EXECUTION OF THE WORKS**

1. HEAD OFFICE

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sector** | **Name(s)** | **Age** | **Years of Experience** | **Education** | **Proposed Designation** | **Relevant Experience** |
| General Management |  |  |  |  |  |  |
| Design Engineer |  |  |  |  |  |  |
| Technical Management |  |  |  |  |  |  |
| Administration |  |  |  |  |  |  |
| Others |  |  |  |  |  |  |

*NOTE: A summary of the work experience and technical certificates needed to be provided, of each key staff shall be attached.*

1. SITE

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sector** | **Name(s)** | **Age** | **Years of Experience** | **Education** | **Proposed Designation** | **Relevant Experience** |
| General Management |  |  |  |  |  |  |
| Administration |  |  |  |  |  |  |
| Technical Management |  |  |  |  |  |  |
| Site Supervision |  |  |  |  |  |  |
| Others |  |  |  |  |  |  |

*NOTE: A summary of the work experience and technical certificates needed to be provided, of each key staff shall be attached.*

**FORM 4.7: PROPOSED SITE ORGANISATION CHART**

A. Attached Preliminary Site Organization Chart

B. Narrative Description of Site Organization Chart

C. Description of relationship between Head Office and Site Management

# FORM 4.8- PROPOSED SUBCONTRACTORS

|  |  |  |  |
| --- | --- | --- | --- |
| **Section Of Works** | **Approx. Value**  **(MVR)** | **Name(S) & Address(es) 0f Subcontractor(S)** | **Description, Location Similar Works Previously Executed** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |

Note: The above list shall not be considered as an approval from the Employer for carrying out the particular Section of work by the respective subcontractor.

**FORM 4.9- PARTICULARS OF BANNED OR DE-LISTED TENDERER/FIRM/VENDORS**

With reference to the clause 5.1 (i) (Banned Or De-Listed Tenderer/ Firms / Vendors), of Section 2, We declare the Information as below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.** | **Name of Government/Quasi Government agencies who has Banned/Black listed** | **Banned Blacklisted due to the Project** | **Banned Black listed for the Duration** | **Reasons** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |