



# Form of Bid

**Mr.Saamee Ageel,**

**Director General,**

Ministry of Finance and Treasury,  
Male,' Republic of Maldives

Name of Contract: **Supply and Delivery of Library books for Aminiya School**

Gentlemen

1. Having examined the Conditions of Contract, Specification, and all Amendments/Addendum for the execution of the above named Works we, the undersigned, offer to execute and complete such Works and remedy any defects therein in conformity with the Conditions of Contract, Specification, and Addenda for the sum(s) of .....  
.....  
..... *[amount in numbers & words]*
2. We undertake, if our Bid is accepted, to commence the Works as soon as is reasonably possible and to complete the whole of the Works comprised in the Contract within ..... *(days)*.
3. We agree to abide by this Bid for the period of 90 days from the date fixed for receiving the same, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We accept the appointment of **Tender Evaluation Board** of the Ministry of Finance and Treasury, Male', as the Adjudicator.
6. We understand that you are not bound to accept the lowest or any tender you may receive.  
Dated this .....day of .....20....

Signed .....

in the capacity of .....duly authorized to sign bids for and  
on behalf of .....

Name and Address of Signatory

.....  
.....

Description	Qty
Suzannes Diary For Nicholas	1
The Other Side Of Midnight	2
Tell Me Your Dreams	1
Crown Of Wizards No. 06	1
Goosebumps Horrorland # 13	2
Goosebumps Horrorland # 2	2
Dhon Hiyala aai Alifulhu	2
Sink Or Swim	4
Play And Learn Activity Level 2	4
The Chariot Of Queen Zara No: 27	1
The Treasure of The Orkins No. 32	1
Flight Of The Blue Serpent No. 33	1
Binma Ibrahim Waheeduge 25 Kuruvaahaka-3	7
Accomplice	2
Morning, Noon And Night	1
Pop Goes The Weasel	1
Violets Are Blue	2
Rough Weather	1
Nights In Rodanthe	1
Three Weeks In Paris	1
Lizzie Mcguire 3 In 1: Go For It Lizzie?	1
The Riddle Of Zorfendorf Castle No: 25	1
Ripleys Beleive It Or Not! Awesome C	1
Deadly Diseases	5
Kissing Booth	2
Horrible History Awful Egyptjan	4
Spring Fling	4
Horrible Histories The 20th Century	2
Scholastic Classics: Dracula	2
Handhaanuge Emme Thoonukashithah	2
Magey Faranseys! Mudharris - 1	2
Horrible Science: Evolve Or Die	2
Summer Camp Secrets # 10	3
Hollywood Kids	1
Horrible Geography Odlous Oceans	2
The Baby-Sitter Every Step She Takes	4
Horrible Geography Odious Oceans	1
Princess School Let Down Your Hair	4
Horrible Science: Angry Animals	2
Horrible Geography Blooming Rainforests	3
Stay Strong Simple Life Lessons For Teen	2
Vendetta: Lucky's Revenge	1
Lizzie Macguire 3 In 1: What's Up Lizzie	1
Lizzie Mcguire 3 In 1: Hello Lizzie	2
Thrill!	1
My American Journey Colin Powell	1

Description	Qty
Tell Me About The Prophet Musa	1
Curry Bible	1
Horrible Science: Vicious Veg	2
Micheal Jackson The Man In The Mirror	1
The Princess Diaries Six Sational	1
The Seventeen Secrets Of The Karma Club	4
The Princess Diaries Give Me Five	1
The Princess Diaries To The Nines	1
The Princess Diaries Mia Goes Fourth	1
The Princess Diaries Take Two	1
The Princess Diaries After Eight	1
Effective Comprehension	1
Horrible Histories The Barmy British Emp	2
Horrible Science Blood, Bones and Body B	2
Horrible Science Ugly Bugs	2
Cinderella Cleaners #02 Prep Cool	4
Kidnapped: The Abduction	3
Bloodline	1
If Tomorrow Comes	1
Nothing Lasts Forever	2
Windmills Of The Gods	1
Sadhiq ge Lhenbahuruva 1	2
Murderous Math: Codes: How To Make Them	2
Knock knock Jokes	2
Book Of Wonders Of The World	1
The Princess Diary	1
The Princess Diaries Third Tlme Lucky	1
The Princess Diaries Seventh Heaven	1
Haunted Kids	2
Just Jealous	1
Three Girls In The City # 3	3
A Candy Apple Book Rumor Has It	1
Darkside	2
Pretend You Don'T See Her	1
Just Jealous	1
Time Flies	1
Three Girls In The City # 2	2
We'll Meet Again	1
You Belong To Me	1
Before I Say Goodbye	2
Poison	2
Twitches #03: Seeing Is Deceiving	3
The Sight	2
Griffins Castle	2
The Knowledge: Mystical Magic	1
Life As We Knew It Our World Ends To	3

Description	Qty
The Big Bad Wolf	1
1st To Die	1
When The Wind Blows	1
Rage Of Angels	1
Nights In Rodanthe	1
The Stranger In The Mirror	1
The Sky Is Falling	1
Are You Afraid Of The Dark?	1
The Stars Shine Down	1
Memories Of Midnight	1
After River	1
Chicken Soup For The Teen Soul	3
The Wedding	2
Message In A Bottle	2
Cradle And All	2
The Sands Of Time	1
More Murderous Math	2
The Other Side Of Me	2
The Lake House	2
Roses Are Red	1
Man, Woman And Child	1
The Big Bad Wolf	1
The Best Laid Plains	1
Dream Maldives	1
Relationships	1
Maps of Maldives	1
Atlas Of The Maldives English	1
Tell Me About The Prophet Yusuf	1
Traitors & Turncoats	1
Great Military Disasters	1
Great Battles of The 20th Century	1
English Vocabulary In Use Pre-Int & Int	2
Master Your English Grammar	1
1000 Places To See Before You Die	1
An Obedient father	1
The Puzzle Ring	2
Secret Intensity of Everyday Life	1
Chemical Chaos	2
Saddam Hussein Biography	1
Enid Blyton Biography	1
Walt Disney Biography	1
Sex Power & The Violent School Girl	1
English Grammar Supplementary Exercises	2
Allah's Miracle In The Quran	1
Healthy Home Made Food For Babies & Todd	1
Tell Me About Hajj (Paperback)	1

Description	Qty
Moon & Sun: The Ruby Key	2
Summer Camp Secrets # 4	3
The Knowledge: Mystical Magic	1
A Candy Apple Book Rumor Has It	1
An Urgent Message Of Wowness	3
Where Are The Children?	1
Skin Deep: America's Next Top Model	2
With My Lazy Eye	1
The Dead Zone	1
Spas For Healthy Living	1
5 Steps To Counteract Stress	1
The Fourth Estate	1
Everyone Elses Girl	1
Through The Childrens Gate	1
Horrible Histories Incredible Incas	2
Horrible Histories Woeful Second World W	2
The Avalon Collection	3
Horrible Geography Raging Rivers	2
The Eleventh Commandment	1
Skin & Hair Care	1
Horrible Science Bulging Brains	1
Read & Discover Wonders Of The World	1
100 Best Smoothies & Juices	1
100 Best Fresh Salads	1
Deception Point	1
5 Steps To Healthy Nutrition	1
Horrible Histories The 20th Century	2
Disgusting Digestion	2
Images Of The Beatles	1
Love, Hate & Other Foolish	1
Puberty and Growing Up	1
Death and Dying	1
Learn To Paint And Draw	1
Horrible Histories Wicked Words	2

## EVALUATION CRITERIA

- **Substantive responsiveness to the requirement of the bidding document of the bids will be evaluated on the following categories.**

### Financial Capacity (40 marks – minimum 15 marks)

- a) Annual Turnover
- b) Bid capacity “(Networth) x5 – (30% of ongoing projects)”
- c) Credit facilities Available. (bank credits, suppliers credits)

### Experience (20 marks – minimum 10 marks)

- a) Project undertaken of similar size
- b) Projects undertaken of similar nature
- c) Years of active experience in the Industry

### Technical (20 marks – minimum 10 marks)

# Additional Information





## Form II – Annual Turnover data

*All bidders and partners of a joint venture must complete the information in this form. The information supplied should be the annual turnover of the Bidder (or each member of joint venture), the terms of the amounts billed to the clients for each year for work in progress or completed at the end of the period reported.*

*Use a separate sheet for each partner of a joint venture.*

<b>Annual turnover data for the last three years</b>	
<b>Year</b>	<b>Turnover</b>
2010	
2009	
2008	
2007	

## Form III - Summary of Contract Commitments/ works in Progress

*All bidders and partners of a joint venture Bidder should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, of for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.*

<b>Name of Contract</b>	<b>Value of outstanding work</b>	<b>Estimated completion date</b>
1		
2		
3		
4		
5		
6		
7		

## Form IV – Financial Data

*All Bidders and partners of a joint venture, should provide financial information to demonstrate that they meet the requirements for prequalification. Each applicant or partner of a joint venture must fill in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheet for each of the last three years should be attached.*

<b>Banker</b>	Name of banker: .....	
	Address of Banker: .....	
	Telephone: .....	Contact name and title: .....
	Facsimile: .....	

*Summarize actual assets and liabilities for the previous three years*

Financial information	Previous three years		
	2010	2009	2008
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current liabilities			

*Specify proposed sources of credit line to meet the cash flow demands of the Project.*

Source of credit line	Amount
1.	
2	
3	

*Attach audited financial statement for the last three years (for the individual applicant or each partner)*

*Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountants.*

