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**Ministry of Finance and Treasury**

Republic of Maldives

**TENDER DOCUMENT**

**for**

Prequalification of Manufacturers for Supply & Delivery of uPVC Pipes and Accessories for 15 (Fifteen) Islands Sewerage Works

TES/2017/G-10R01

**May 3, 2017**

National Tender and Project Monitoring

Ministry of Finance and Treasury

Republic of Maldives

**DOCUMENT ISSUANCE CERTIFICATE**

**(To be filled at the time of issue by the authorized officer to issue)**

1. Standard Specimen Document Number : PQ…………………..

2. Pre-Qualification Document Number : PQ/ ………………

3. a) Issued to : ……………………………..………………………………………

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**PRE – QUALIFICATION OF MANUFACTURERS FOR**

**SUPPLY AND DELIVERY OF UPVC PIPE SEWER AND ACCESSORIES**

**PRE-QUALIFICATION DOCUMENT NO. PQ………………………**

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**SECTION I**

**LETTER OF INVITATION**

**PRE-QUALIFICATION OF MANUFACTURERS FOR SUPPLY & DELIVERY OF UPVC PIPE SEWER AND ACCESSORIES**

**PRE-QUALIFICATION DOCUMENT NO. PQ/**

**LETTER OF INVITATION**

1. The Ministry of Finance and Treasury, on behalf of Ministry of Environment and Energy (MEE) seeks eligible Manufacturers for Supply & Delivery of uPVC Pipes and Accessories for Sewerage Projects in the islands of K.Kaashidhoo, F. Feeali, L.Maavah, R. Maakurathu, N. Landhoo, Ha. Utheemu, Adh. Omadhoo, Adh. Hanyaameedhoo, R. Rasmaadhoo, F.Bilehdhoo, R.Innamadhoo, Sh.Feevaku, Ga.Gemanafushi, Gdh.Madaveli, Ha.Baarah.

Pre-qualification will be open to Manufacturers who can demonstrate their experience, technical capability and financial capacity to the prescribed qualifications.

Manufacturers of UPVC Pipe Sewer can form joint ventures with the manufacturers of Accessories to supply all the items under this package in case they are not manufacturers of Accessories, however all the requisite legal formalities have to be completed and submitted with this pre-qualification document.

2. Manufacturer/s shall have the following requirements and shall submit the documentary proof for;

1. ISO 9001:2008 or 2015 Quality Management System Certificate in operation issued from an accredited agency which is a member of International Accreditation Forum (IAF). The certifications should indicate the applicability for Pipes Sewer and accessories. The factory locations and product range shall be indicated in the certificate. The certificates shall be for the particular factory and for the particular range of products.
2. The UPVC pipes sewer and accessories shall be manufactured in the same factory or separate factories by same manufacturing source or some other manufacturing sources. Further, if Pipes, Fittings and Accessories are from different Manufacturers, the bidder should submit a guarantee in the form given in Appendix 1 to confirm that;

* The UPVC pipe sewer to be supplied under this pre-qualification and subsequent contract shall match and fit properly and adequately with the fittings and accessories even if procured separately of same standards, allowing for no leaks after joining each other.
* The material used for manufacturing the pipes sewer and accessories should be a virgin material.
* UPVC pipes shall be brown in color for sewerage applications.
* Accessories i.e. fittings etc shall be of the color as per best International standard and practices.
* The UPVC pipe sewer’s and Accessories’ Manufacturers will unconditionally under take to replace unacceptable / rejected UPVC pipes and Accessories within a pre determined time period with no additional cost to the Ministry ensuring the timely implementation of the Project; in the subsequent contracts after pre-qualification.

1. Production Capability to manufacture UPVC Pipes Sewer and Accessories to the standards referred to in Technical Specification shall be established. Product conformity certificates issued by an accredited agency which is a member of International Accreditation Forum (IAF) shall be provided.
2. Manufacturers shall submit two set of detailed catalogues/Technical literature of their pipe sewer and accessories.
3. ISO 9001:2008 Certificate and Product Conformity Certificates of pipe sewer and accessories shall be accepted if they are issued by an Accredited Agency which is a member of International Accredited Forum (IAF) only.
4. The standards to be followed are specified in attached Technical Specifications for UPVC Pipes Sewer and Fittings/ Accessories.
5. Manufacturers shall have minimum of ten (10) years experience in production of UPVC pipes Sewer and Accessories, conforming to the relevant standards referred to in the Technical Specifications attached with this prequalification document.
6. The manufacturing facilities shall have the following minimum production capacities.
7. UPVC Pipes SEWER – Size 110 mm dia, 150 mm dia and above

Manufacturing plant capacity – 150,000 M.Ton/Year.

1. Accessories – 8000 to 1000 Nos per year of each component.

1. Local and Overseas supply record

a). Local and Overseas Supply record for UPVC Pipes Sewer shall be minimum of 10,000 M.T for UPVC pipes Sewer of size 110 mm, 150 mm dia and above, over the last 10 years.

b) Local and Overseas Supply record for Accessories shall be minimum of 10000 Nos and above for each component, over the last 10 years.

1. **Financial Capability**

Financial details of the Manufacturer/s along with relevant letters/submissions as referred to in paragraph 4.1.3 of Instruction to Applicants have to be submitted along with the application.

4. The Bidder shall be registered to submit a pre-qualification document upon payment of a non-refundable Registration fee of **MVR 500.00 (Maldivian Rufiyaa Five Hundred)** for pre-qualification project from **26th April 2017 to 14th May 2017** between **0830hrs and 1300hrs** on all working days. A complete set of bidding documents in electronic format shall be available for download from the Ministry of Finance and Treasury website [www.finance.gov.mv](http://www.finance.gov.mv)

Pre-qualification documents shall be delivered to below address on or before **1100 hrs** Maldivian Time on **Monday,** **15th May 2017**, at which time they will be opened in the presence of the Bidders who wish to attend the bid opening. Late bids will be rejected.

National Tender and Project Monitoring

Ministry of Finance and Treasury,

Ameenee Magu, Malé, Maldives,

Tel: (960) 3349296, (960) 3349115

Copy to: aishath.nadheema@finance.gov.mv

[tender@finance.gov.mv](mailto:tender@finance.gov.mv)

**5. Sealing and Marking of Applications**

* 1. The applicant shall seal the original and the copy of each independent application in separate envelopes (hereinafter called as inner envelopes) by duly marking the envelopes as “ORIGINAL” and “COPY”, as appropriate, and then contain them in an outer envelope and seal.
  2. The inner and outer envelopes shall:

(a). be addressed as given in clause 5 (v) above.

(b). bear the name and identification number of the application and

(c). provide a warning “not to open before the specified time and date of the deadline for submission of application”.

5.3 In addition to the identification required in sub clause 6.2 hereof, the outer envelope shall indicate the name and address of the applicant to enable the application to be returned unopened in case it is declared late.

5.4 If the outer envelope is not sealed and marked as instructed above, the Procurement Committee will assume no responsibility for the misplacement or premature opening of the application submitted.

Applicants will be advised by the Employer in writing by fax or e-mail within 60 days of the date for submission of applications, of the result of their application, and of the names of the pre-qualified and non-pre-qualified applicants.

**SECTION 2**

**CHECKLIST OF SUBMISSIONS**

**CHECKLIST OF SUBMISSIONS**

* **Note : Please mark ‘Y” in the cages under the ‘Remarks’ column if submissions are made.**

**‘N’ or ‘N/A’ should be marked for cases of ‘No submissions and ‘Not applicable’ respectively.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Reference**  **Instructions to Applicants** | | **Remarks** |
| a) | Documentary evidence to establish eligibility of applicants. | Page No.  4--1 | Clause No. 1.2 |  |
| b) | Certified copy of business registration/Power of Attorney/Certificate of Incorporation/Article of Association | Page No.  3 – 3 | Clause No.  2- 1 |  |
| c) | Documentary evidence to establish qualifications for the performance of the Contract | Page No.  3 - 4 | Clause No.  2.2 |  |
| d) | Documentary evidence to establish that goods offered are from an eligible source and origin | Page No.  3- 4 | Clause No.  2.2 |  |
| e) | The Applicant’s technical and production capability necessary to perform the Contract. | Page No.  3 – 4, 3-6 | Clause No.  2.2, 4.1 |  |
| f) | Duly completed all sections of Document | Page No.  3-6 | Clause No. 3.1 and  3.2 |  |
| g) | Product Conformity Certificates and Quality Assurance Certificates for items offered. | Page No.  5 –8 , 5 – 11 | Clause No. 2 and  Form V  Form VI |  |
| h) | In the case of a Applicant offering to supply Goods under the Contract which the Applicant does not manufacture or otherwise produce, authorization by the Manufacturer or producer of Goods as his accredited agent. | Page No.  3– 3 | Clause No.  2.1.4 and Clause No. 2.1.5 |  |
| i) | Proof of Authorization | Page No.  3 – 4 | Clause No.  2.2.5 |  |
| k) | Details of Form I to XVII requested under Clause 4 | Page No.  3-6, 3 -7 | Clause No.  4.1.1, 4.1.2, 4.1.3 |  |
|  | **Any other document as given below** : |  |  |  |

**SECTION 3**

**INSTRUCTIONS TO APPLICANTS**

**INSTRUCTIONS TO APPLICANTS**

**1. INTRODUCTION**

**1.1** The Ministry of Environment and Energy through Tender Evaluation Board intends to Pre-qualify Manufacturers for the Supply & Delivery of UPVC Pipes Sewer and accessories for Sewerage facilities to be provided in the focused islands of Republic of Maldives.

Once the Pre-qualification is completed, the Tender Evaluation Board will invite bids for the procurement of UPVC Pipes Sewer and Accessories only from pre-qualified list of Manufacturers.

* 1. Pre-qualification will be opened to Manufacturers who can demonstrate their experience,

technical capability and financial capacity to the prescribed qualifications.

* 1. Manufacturers of UPVC Pipe Sewer in this prequalification can form joint ventures with

the manufacturers of Accessories (listed in Clause 1.3 iv) to meet the requirements to supply all the items of this package; in case UPVC pipe sewer manufacturer is not manufacturing Accessories items, however all the requisite legal formalities have to be completed and submitted with this pre-qualification document to meet the requirements of Joint Venture.

**1.3 Definitions**

For the purposes of this pre-qualification the following definitions apply. For further details, refer to list of Goods and Technical Specifications attached;

**(i). Unplasticized Polyvinyl Chloride (UPVC) Pipe Sewer (Gravity Pipe)**

**(ii) Pipe Sewer**

UPVC Pipe Sewers are flexible pipes that have the reasonable capacity for deformation without fracture.

1. **Accessories**

Any element other than a pipe which is used in a pipe sewer line and is as

follows:

1. **Inspection Chamber with its Accessories**

* 315 UPVC Inspection Chamber with cover, shaft and base
* 110/160 uPVC Y-Junction with rubber seal-Push fit type
* 110/110 uPVC 45 degree bend with rubber seal-Push fit type

1. **Cleanouts with its Accessories**

* 230 Diameter DI cover with rubber seal and frameset in concrete surround
* 160 Diameter Coupler with Screw end Cap
* 160 Diameter 45 degree bend Push fit type
* 160 Diameter uPVC Y Junction Push fit type
* 160 Diameter uPVC end cap Push fit type

1. **Vent Stack with its Accessories**

* Tapered Vent pipe 250-150mm (6-8mm thick, 9m length)
* Vent cowl with carbon filter

1. **Raw Material**

The Raw Material shall be 100% **virgin UPVC** as specified in the BS EN 1401 – 1:1998 for Sewerage Applications. Color of Pipe Sewer shall be Orange Brown.

1. **Joint**

The joint of UPVC Pipe Sewer shall be Rubber Ring Joint. A 15” chamfering is applied to all spigot ends for rubber ring pipe.

1. **Others**

Other definitions are as specified in Technical Specifications

1. **Purchaser**

The Purchaser or the Employer means the Ministry of Environment and Energy.

1. **Goods**

Goods shall mean UPVC Pipe Sewer and Accessories for sewage conveyance in relation to this pre-qualification.

**2**. **SUBMISSION OF APPLICATIONS FOR PRE-QUALIFICATION**

* 1. **Conditions of Pre-qualification :**

Applicants shall submit a Letter of Application in the same name as given in Form I, on their letter head and it shall comply with the relevant requirements as listed below:

**2.1.1. Sole Proprietary Firms**:

Applications made by such firms shall be signed by the proprietor above his full type written name and the full name of his firm with its current address, and a certified copy of the business registration should be forwarded.

* + 1. **Partnerships**

Applications made by firms in partnership shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively, by a partner(s) holding a power of attorney on behalf of the firm , duly executed before and authenticated by a notary public, a person duly authorized by law in that behalf , or any court Judge, Magistrate, an Ambassador or High Commissioner or other diplomatic representative or shall be signed by a person (s) empowered to do so, by a legally valid and binding resolution, passed by the partners of the firm, in which case the Power of Attorney or the resolution should be submitted with the application A certified copy of the partnership deed, certified copy of business registration and current address of all partners of the firm should also be submitted with the application.

* + 1. **Incorporated Companies or Corporations** :

Applications made by Incorporated Companies or Corporations shall be signed by a person (s) holding a power of attorney on behalf of the company, duly executed before and authenticated by, a notary public, a person duly authorized by law in that behalf, or any court, Judge, Magistrate, an Ambassador or High Commissioner or other diplomatic representative, or shall be signed by a person(s) empowered to do so, by a legally valid and binding resolution, passed by its Board of Directors, the Power of Attorney or the resolution should be submitted with the application. A company shall also submit a certified copy of its certificate of Incorporation and Memorandum and Articles of Association. Statutory Corporations shall also submit particulars of the relevant legislative provision under which it is duly authorized to participate.

* + 1. Manufacturer shall submit their updated Accredited Agency Agreement and Business Registration/Certificate of incorporation.
    2. Applicants may submit documentation for different items as relevant. UPVC Pipes Sewer and Accessories may be from several manufactures with required conditions as defined in Clause 2(ii) of Letter of Invitation.
    3. The Ministry of Environment and Energy may appoint a team of inspectors, if required to inspect and verify the Manufacturers’ capability to manufacture products to prescribed standards and the possession of ISO 9001: 2008 Quality Management System Certification and product conformity certificates as listed in Clause 2 (iii), 2(iv) and 2(v) of the letter of Invitation, production capacities of the facility etc. Applicants shall arrange for such inspection for 2 to 3 Ministry of Environment and Energy Engineers and provide all facilities to obtain and verify the details requested in this prequalification document.

**2.2 Pre-qualification Information**

**2.2.1** All information requested for pre-qualification shall be provided in the English language. Information in any other language shall be accompanied by its duly certified translation in English. This translation will govern and be used for interpreting the information.

* + 1. Applicants should fill in the details asked for in accordance with pre- qualification document Forms I to XVI together with relevant certificates and catalogues to support the application. The Applicants may also submit any additional information which, in their opinion is relevant, to support their application for pre-qualification. All the blanks in the pre-qualification document forms shall be duly filled in and the forms signed. Work completion certificate for performance shall be submitted from respective clients in their letter head in respect of at least 05 (five) major supplies.
    2. The completed forms and any attachments related to each form shall be bound in a file with section dividers between each form. The files prepared in duplicate shall be submitted with the invitation of pre-qualification together with all other information furnished by the Applicant. The forms, attachments and other information must be presented to fully demonstrate the Applicant’s qualifications.
    3. The applications shall not contain alterations or overwriting except, to correct errors made by the Applicant, in which case such corrections shall be initialed by the applicant.
    4. All Forms shall be duly signed by the Applicant or a person or persons duly authorized to sign on behalf of the Applicant. Such authorization shall be indicated by a power of attorney accompanying the application. Power of Attorney shall be attested by an Attorney at Law.
    5. Failure to provide information which is essential to evaluate the Applicant’s qualification and/or failure to provide timely clarification or substantiation of the information submitted may result in disqualification of the Applicant.
    6. All documents submitted by the applicants shall be treated as confidential and will not be returned.
    7. In case of ISO 9001: 2008 Quality Management System Certificate and product conformity certificates as listed in Clause 2 (v) of letter of Invitation, they will be accepted only if they are issued by an accredited agency.
    8. The Photostat copies of certificates shall be clear and legible and of one sided copies to the original size and shall bear both the signature and the seal of the applicant. The applicant shall certify the copies referred to as follows.

**“I/We hereby certify that this is a true copy of the certificate which has (…………..) page(s) issued by …………………….……. (Name of the institution which issued the certificate)”**

**………………………..**

**Authorized Signature/date**

**………………………………..**

**Seal of the Company**

**2.3 Results of Application**

2.3.1 The **TENDER EVALUATION BOARD** will inform all Applicants of the result of their applications and of the names of the pre-qualified applicants within 60 days.

2.3.2 The **TENDER EVALUATION BOARD** reserves the right to reject or accept any application and to annul the pre-qualification process and reject all applications without thereby incurring any liability to the affected Applicants or any obligation to inform the Applicants of the grounds for the action of the **TENDER EVALUATION BOARD.**

1. **PRE-QUALIFICATION QUESTIONNAIRE**
   1. The pre-qualification questionnaire contains the following forms:

Form I - Letter of Application

Form II - General Information

Form III (A1) - Experience Record (Overseas) (UPVC Pipe Sewer Manufacturer)

Form III (A2) - Experience Record (Manufacturer’s Country) (UPVC Pipe Sewer

Manufacturer)

Form III (B1) - Experience Record (Overseas) (Accessories Manufacturer)

Form III (B2) - Experience Record (Manufacturer’s Country) (Accessories

Manufacturer)

Form IV (A1) - Details of current contracts (Overseas) (UPVC Pipe Sewer

Manufacturer)

Form IV (A2) - Details of current contracts (Manufacturer’s Country) (UPVC Pipe

Sewer Manufacturer)

Form IV (B1) - Details of current contracts (Overseas) (Accessories Manufacturer)

Form IV (B2) - Details of current contracts (Manufacturer’s Country) (Accessories

Manufacturer)

Form V (A1) - Technical details of UPVC Pipes SEWER Manufacturer

Form (VA2) - Technical details of Accessories (Accessories Manufacturers)

Form VI(A1) - Personnel/Technical Staff of UPVC Pipe Sewer Manufacturer

Form VI(A2) - Personnel/Technical Staff of Accessories Manufacturers

Form VII(A1) - Quality Management System Certification for UPVC Pipe Sewer

Manufacturer

Form VII(A2) - Quality Management System Certification for Accessories

Manufacturers

FormVIII(A1) - In House UPVC Pipe Sewer Lab. Testing Facilities for UPVC Pipe

Sewer Manufacturer.

FormVIII(A2) - In House UPVC Pipe Sewer Lab. Testing Facilities for Accessories

Manufacturers

Form IX(A1) - Financial Capacity for UPVC Pipe Sewer Manufacturer

Form IX(A2) - Financial Capacity for Accessories Manufacturer

Form X - Details of Local Accredited Agent.

Form XI(A1) **-** Details of Manufacturing Plant for UPVC Pipe Sewer,

Fittings Manufacturer

Form XI(A2) **-** Details of Manufacturing Plant for Accessories Manufacturers

Form XII(A1) - Guarantee for Supply of UPVC Pipes Sewer for Leak Proof PVC

Sewer Pipeline (UPVC Pipe Sewer Manufacturer)

Form XII(A2)- Guarantee for supply of Accessories for Leak Proof and Good

Quality

Form XIII - Confirmation from the UPVC Pipe Sewer Fittings and

Accessories Manufacturers to Supply UPVC Pipes Fittings

Rubber Ring and Accessories to UPVC Pipe Sewer’s Manufacturer.

Form XIV - Power of Attorney for the Signatory to the Applicant

# Form XV(AI) - Manufacturer’s Warranty for UPVC Pipe Sewer supplied under the

# Contract.

# Form XV(A2) - Manufacturer’s Warranty for Accessories supplied under the

# Contract.

# Form XVI - Manufacturer’s Time Schedule for manufacturing, Supply

and Delivery of goods.

# 

If necessary, additional sheets may be added to the forms. Each such additional sheet should be clearly marked on the top right hand corner.

3.2 The completed Application forms, together with any attachment and such additional relevant information as the Applicant wishes to include to demonstrate his pre-qualification, shall be bound in a file with section dividers between each form and its attachments. Two such files shall be submitted, clearly marked “ORIGINAL” and “DUPLICATE”.

1. **CRITERIA FOR EVALUATION OF PRE-QUALIFICATION**

Pre-qualification will be based on the Applicant to qualify in all the following criteria, evaluated based on the details furnished in Form I to XVI.

1. Experience of Manufacturer
2. Technical capability of Manufacturer
3. Financial capacity of Manufacturer
4. Time Schedule for supply of Goods
5. Additional Information
   1. **Notes on Evaluation Criteria**
      1. **Experience**

Experience as a Manufacturer in supply of UPVC Pipes and Accessories, for the last 10 years. The information on Purchasers, quantities supplied, with documentary evidence for satisfactory performance shall be provided. Form II, Form III shall be used to provide these details.

**Criteria**:

1. Information requested in Form II, Form III are mandatory to be submitted to qualify.
2. The Manufacturer who has successfully executed of 5 supply projects in manufacturing country and 5 projects overseas of similar nature and size in the last 10 years shall qualify this criterion.

**4.1.2**. **Technical Capability**

Prospective applicants should furnish technical information as indicated in Clause 2 of Letter of Invitation and Forms V, Form VI, Form VII and Form VIII and Form XI shall be used to provide these details.

Original literature catalogues, technical reports and test reports containing general description of the material shall be supplied with the application. Without which the application will not be considered.

**Criteria:**

Technical Information as per Form V, Form, Form VI, Form VII, Form VIII and Form XI are mandatory for qualification. Any applicant providing incomplete information as required in the above forms shall be disqualified. Following criteria shall be observed under assessment of Technical Capability:

1. Technical information requested in Form V is mandatory and shall form the basis of qualification after analysis.
2. Personnel / Technical Staff proposed in Form VI are the bare minimum requirement and Applicant meeting these requirements shall qualify.
3. Information requested in Form VII regarding Quality Management

System Certification mandatory and shall form the basis for qualification.

1. Information requested in Form VIII regarding In House Laboratory Testing Facilities is mandatory and shall form the basis for qualification.
2. Information requested in Form XI regarding details of Manufacturing Plant is mandatory for qualification

**4.1.3 Financial Capacity**

The Manufacturer’s financial capacity will be judged on the basis of his net worth, working capital and the value of current contracts. The Applicant shall demonstrate that the Manufacturer/s have access to, facility, lines of credit or other financial means to facilitate working capital in excess of US $ 10 Million. Form IX shall be used to provide details.

Financial tendering capability of an applicant will be taken as the lower of the following:

1. 10xworking capital (current assets – current liabilities) minus value of balance work of ongoing contracts plus amount of line of credit.
2. 5x net worth (total assets – total liabilities) minus value of balance work of ongoing contracts plus amount of line of credit.

The lower value coming out from above financial criteria should be more than the project cost and Applicant who satisfies the evaluation criteria shall be considered for the pre-qualification.

4.1.4 **Time Schedule for Supply of Goods i.e. UPVC Pipe Sewer**

Applicant whose time schedule for supply of goods matches closely with the Supply period proposed by the Client shall qualify the criteria. Form XVI shall be used to provide information on the Time Schedule to be provided by the Manufacturers.

4.1.5 **Additional Information**

All additional information like ISO Certification, Warranties and other miscellaneous etc is mandatory and shall form the basis for qualification. For this Forms XII, XIII, XIV and Form XV shall be dully completed/submitted.

4.1.6 **Qualification Process**

Qualification of Applicants shall be done through 2 stage process. In stage 1 - Qualification, Preliminary Examination shall be carried out and in Stage 2 process, detailed qualification shall done based on the Experience, Technical Capability Financial Capability, Time Schedule and Additional information criteria listed above.

The Preliminary Examination shall be carried out based on the information requested in the Prequalification Document. Clarifications / information shall be obtained from the applicants whose information is incomplete or not provided. Any Applicant not providing the requested information or Form incompletely / not filled after clarification shall be disqualified in the Preliminary Examination and shall not be considered for Stage 2 process for Detailed Qualification.

Applicants who qualified in Preliminary Examination after getting clarifications shall be considered for Stage 2 Qualification based on above mentioned criteria.

Applicants who qualified in Step 1 - Preliminary Examination and Step 2 - Detailed Qualification shall be considered as pre-qualified.

1. **BIDDING REQUIREMENTS** 
   1. **Invitation to Bid** :

Only firms that have been pre-qualified under this procedure will be invited for Bidding.

* 1. **Updating Pre-qualification Information** :

Applicants will be required to submit all details in updated form requested in the Form II to Form XIVII at the time of submission of Bids.

Applicants will be required to submit the financial information at the time of submitting their bids, and to confirm their continued compliance with the pre-qualification criteria and of the information provided. A tender shall be rejected if the Applicant’s pre-qualification thresholds are no longer maintained at the time of awarding the contracts.

* 1. **Warranty**

5.3.1The Manufacturer warrants that all the Goods are new, unused and of the most recent of current models and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

* + 1. The Manufacturer further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials and workmanship under normal use in the conditions prevailing in the country of final destination.
    2. The warranty shall remain valid for Thirty Six (36) months after the Goods or any portion thereof as the case may be, have been delivered to and accepted and commissioned at the final destination indicated in the Contract**.**
    3. The Ministry of Environment and Energy shall give notice to the Manufacturer stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Ministry of Environment and Energy shall afford all reasonable opportunity for the Manufacturer to inspect such defects.
    4. Upon receipt of such notice, the Manufacturer shall expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Ministry of Environment and Energy.
    5. If having been notified, the Manufacturer fails to remedy the defect the Ministry of Environment and Energy may proceed to take within a reasonable period such remedial action as may be necessary, at the Manufacturer’s risk and expense and without prejudice to any other rights which the Ministry of Environment and Energy may have against the Manufacturer under the Contract.

**5.4. Markings**

All UPVC pipes Sewer shall be marked with the information specified in Technical Specifications. The mark of the Manufacturers and Class of pipe shall be embossed on all pipes.. Other markings may be cast on, cold stamped or painted with an indelible paint.

I/We agree to able by the above Conditions.

Signature of Applicant………………………………….

Date : …………………..

**SECTION 4**

**LETTER OF APPLICATION**

**Page 1 of 3**

**FORM I**

**LETTER OF APPLICATION**

(Letter head of the applicant (Manufacturer) including full postal address, telephone and fax numbers and E – mail addresses). This form shall be signed by the Manufacturer.

Date : ………………………

To:

National tender and Project Monitoring,

Ministry of Finance and Treasury

Ameenee Magu, Male 20379

Republic of Maldives

Tel: (960) 33491296, (960) 3349106, (960) 3349115

Email: tender@finance.gov.mv

Sir,

I/We ……………….……………………………… being duly authorized (hereinafter “the Applicant”), and having reviewed and fully understood all the information herein provided, I/We hereby apply for pre-qualification by yourselves as a Manufacturer for the supply and delivery of UPVC Pipes Sewer for sewage conveyance.

**2.** Attached to this letter please find copies of original documents defining all information given in Form I to XVII herein.

(a). the Applicant’s legal states :

(b) the principal place of business and

(c ) the place of incorporation (for applicants who are corporations)

1. Your Institution and its authorized representatives are hereby authorized to conduct any inquires or investigations to verify the statements, documents and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to resources, experience and competence of the Applicant.

**Page 2 of 3**

**4.** Authorized representatives of your Institution may contact the following persons for further information. The undersigned in fully authorized to act on behalf of the Applicant.

General and Managerial Enquiries :

Contact person (1) :

Telephone No. :

Contact person (2) :

Telephone No. :

Fax :

Personnel Inquiries:

Contact person (1) :

Telephone No. :

Contact person (2) :

Telephone No. :

Fax :

Technical Inquiries:

Contact person (1) :

Telephone No. :

Contact person (2) :

Telephone No. :

Fax :

Financial Inquiries:

Contact person (1) :

Telephone No. :

Contact person (2) :

Telephone No. :

Fax :

Name and Address of Bank :

Telephone No. :

Fax :

E – mail address :

Name & Address of Auditors :

Telephone No. :

Fax :

E – mail address :

**FORM 1**

**Page 3 of 3**

1. The undersigned declare that the statements made and the information provided in the duly

submitted application is complete, true and correct in every detail.

**6.** I/We annex herewith the Power of Attorney given by the Manufacturer.

Signed:

Name of Applicant

Date:

**Witness Witness**

Signed : Signed :

Name : Name :

Date : Date :

**SECTION 5**

**PRE QUALIFICATION QUESTIONNAIRE FORMS**

Page 1 of 1

**QUESTIONNAIRE FORMS**

Form I - Letter of Application

Form II - General Information

Form III (A1) - Experience Record (Overseas) (UPVC Pipe Sewer Manufacturer)

Form III (A2) - Experience Record (Manufacturer’s Country) (UPVC Pipe Sewer

Manufacturer)

Form III (B1) - Experience Record (Overseas) (Accessories Manufacturer)

Form III (B2) - Experience Record (Manufacturer’s Country) (Accessories

Manufacturer)

Form IV (A1) - Details of current contracts (Overseas) (UPVC Pipe Sewer

Manufacturer)

Form IV (A2) - Details of current contracts (Manufacturer’s Country) (UPVC Pipe

Sewer Manufacturer)

Form IV (B1) - Details of current contracts (Overseas) (Accessories Manufacturer)

Form IV (B2) - Details of current contracts (Manufacturer’s Country) (Accessories

Manufacturer)

Form V (A1) - Technical details of UPVC Pipes SEWER Manufacturer

Form (VA2) - Technical details of Accessories (Accessories Manufacturers)

Form VI(A1) - Personnel/Technical Staff of UPVC Pipe Sewer Manufacturer

Form VI(A2) - Personnel/Technical Staff of Accessories Manufacturers

Form VII(A1) - Quality Management System Certification for UPVC Pipe Sewer

Manufacturer

Form VII(A2) - Quality Management System Certification for Accessories

Manufacturers

FormVIII(A1) - In House UPVC Pipe Sewer Lab. Testing Facilities for UPVC Pipe

Sewer Manufacturer.

FormVIII(A2) - In House UPVC Pipe Sewer Lab. Testing Facilities for Accessories

Manufacturers

Form IX(A1) - Financial Capacity for UPVC Pipe Sewer Manufacturer

Form IX(A2) - Financial Capacity for Accessories Manufacturer

Form X - Details of Local Accredited Agent.

Form XI(A1) **-** Details of Manufacturing Plant for UPVC Pipe Sewer,

Fittings Manufacturer

Form XI(A2) **-** Details of Manufacturing Plant for Accessories Manufacturers

Form XII(A1) - Guarantee for Supply of UPVC Pipes Sewer for Leak Proof PVC

Sewer Pipeline (UPVC Pipe Sewer Manufacturer)

Form XII(A2)- Guarantee for supply of Accessories for Leak Proof and Good

Quality

Form XIII - Confirmation from the UPVC Pipe Sewer Fittings and

Accessories Manufacturers to Supply UPVC Pipes Fittings

Rubber Ring and Accessories to UPVC Pipe Sewer’s Manufacturer.

Form XIV - Power of Attorney for the Signatory to the Applicant

# Form XV(AI) - Manufacturer’s Warranty for UPVC Pipe Sewer supplied under the

# Contract.

# Form XV(A2) - Manufacturer’s Warranty for Accessories supplied under the

# Contract.

# Form XVI - Manufacturer’s Time Schedule for manufacturing, Supply

and Delivery of goods.

**FORM II (A1)**

**(UPVC PIPE MANUFACTURER)**

**GENERAL INFORMATION**

Applicants are requested to complete this form ;

Name of Lead Manufacturer (UPVC Pipe Sewer)

1. Head Office Address :

E- Mail

Telephone No. Fax No.

2. Regional Office Address (if any) :

E- Mail

Telephone No. Fax No.

1. Local Office Address (If any) :

E- Mail

Telephone No. Fax No.

1. Trading Company (if any)

E- Mail

Telephone No. Fax No.

1. Country and date on which the company was incorporated.

(i). Name :

(ii). Country :

(iii). Year of incorporation :

(iv). Years of incorporation of Trading company (if any) :

(v). Main lines of Business:

**From To Nature of Business** :



**5**. Local accredited Agent’s Office Address (If any) :

(i). E- Mail

(ii). Telephone No. Fax No.

I attach copy of certificate of registration and ownership of Joint Venture Manufacturers:

(Refer this to clause 2 – 1)

**FORM II (A2)**

**(ACCESSORIES MANUFACTURERS)**

**GENERAL INFORMATION**

Applicants are requested to complete this form;

Name of Manufacturer of Accessory item:

1. Head Office Address :

E- Mail

Telephone No. Fax No.

2. Regional Office Address (if any) :

E- Mail

Telephone No. Fax No.

1. Local Office Address (If any) :

E- Mail

Telephone No. Fax No.

1. Trading Company (if any)

E- Mail

Telephone No. Fax No.

1. Country and date on which the company was incorporated.

(i). Name :

(ii). Country :

(iii). Year of incorporation :

(iv). Years of incorporation of Trading company (if any) :

(v). Main lines of Business:

**From To Nature of Business** :

**5**. Local accredited Agent’s Office Address (If any) :

(i). E- Mail

(ii). Telephone No. Fax No.

I attach copy of certificate of registration and ownership of Joint Venture Manufacturers:

(Refer this to clause 2 – 1)

Note: This form shall be completed by each of the Accessory Manufacturer

|  |  |  |  |  |  |  |  |  |  |  |
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| **FORM III (A1)**  **(UPVC PIPE SEWER MANUFACTURER)**  **Page 1 of 1**  **EXPERIENCE RECORD (Overseas)**  **EXPERIENCE OF THE MANUFACTURER IN SUPPLY OF UPVC PIPES SEWER**  **FOR LAST 10 YEARS**  **Name of the Manufacturer …………………………………..** | | | | | | | | | | |
| **Contract** | | **Rubber Ring Joint Pipe Sewer. Total weight ( M.Ton)** | **Total length of UPVC Pipe Sewer in Meter** | **Size Range**  **(mm)** | **Year of Start** | **Year of Completion** | **Standards followed** | **Remarks** |  |  |
| **Name and Address of Client** | **Contract Sum** |
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The above details are true and correct

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Signature of the Manufacturer

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| \*Note :  Attach certified copies of completion certificates  Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies in the last 10 years equal/more to the project cost. Additional pages may be added.  **FORM III (A2)**  **Page 1 of 1**  **EXPERIENCE RECORD (MANUFACTURER’S COUNTRY)**  **EXPERIENCE OF THE MANUFACTURER IN SUPPLY OF UPVC PIPES SEWER**  **FOR LAST 10 YEARS**  **Name of the Manufacturer …………………………………..** | | | | | | | | | | | | | | | | |
| **Contract** | | | **Rubber Ring Joint Pipe Sewer. Total weight ( M.Ton)** | | **Total length of UPVC Pipe Sewer** | **Size Range**  **(mm)** | **Year of Start** | **Year of Completion** | **Standards followed** | | **Remarks** | |  | |  | |
| **Name and Address of Client** | **Contract Sum (USD)** | |
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| The above details are true and correct  ……………………………  Signature of the Manufacturer  **\*Note** :  Attach certified copies of completion certificates  Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies for the last 10 years Equal / more than the project cost. Additional pages may be added. | | | | | | | | | | | | | | | | |
| **FORM III (B1)**  **FOR ACCESSORY MANUFACTURERS**  **Page 1 of 1**  **EXPERIENCE RECORD (Overseas)**  **EXPERIENCE OF EACH OF ACCESSORIES MANUFACTURERS IN SUPPLY OF ACCESSORY ITEMS FOR THE LAST 10 YEARS**  **Name of the Manufacturer …………………………………..** | | | | | | | | | | | | | | | | |
| **Contract** | | | | **Accessory Item** | **Accessory Item ( M.Ton)** | **Accessory Item (Nos)** | **Size Range**  **(mm)** | **Year of Start** | | **Year of Completion** | | **Standards followed** | | **Remarks** | |  |
| **Name and Address of Client** | | **Contract Sum** | |
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The above details are true and correct

……………………………

Signature of the Manufacturer

**\*Note** :

Attach certified copies of completion certificates. This form shall be completed/signed by each of Accessory Manufacturer

Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies for the last 10 years, equal / more than the project cost. Additional pages may be added.

**FORM III (B2)**

**FOR ACCESSORY MANUFACTURERS**

**Page 1 of 1**

**EXPERIENCE RECORD (Manufacturer’s Country)**

**EXPERIENCE OF EACH OF ACCESSORY MANUFACTURERS IN SUPPLY OF ACCESSORY ITEMS FOR THE LAST 10 YEARS**

**Name of the Manufacturer …………………………………..**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Contract** | | **Accessory Item** | **Accessory Item ( M.Ton)** | **Accessory Item (Nos)** | **Size Range**  **(mm)** | **Year of Start** | **Year of Completion** | **Standards followed** | **Remarks** |  |
| **Name and Address of Client** | **Contract Sum** |
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| The above details are true and correct  ……………………………  Signature of Accessory Manufacturer  **\*Note** :  Attach certified copies of completion certificates. This table shall be completed by each of the accessory manufacturer separately for each accessory item..  Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies.  Equal / more than the project cost. Additional pages may be added. | | | | | | | | | | |
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**FORM IV (A1)**

**FOR UPVC PIPE SEWER MANUFACTURER**

**DETAILS OF CURRENT CONTRACTS (Overseas)**

**Name of the Manufacturer …………………………………..**

|  |  |  |  |  |  |  |  |  |  |  |
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| **Previous Contract** | | **Rubber Ring Joint UPVC Pipe Sewer (M.Ton)** | **Rubber Ring Joint UPVC Pipe Sewer (Length in meters)** | **Size Range**  **(mm)** | **Total Payment received**  **USD** | **Balance Outstanding Amount**  **USD** | **Year of Start** | **Year of Completion** | **Standards followed** | **Remarks** |
| **Name and Address of Client** | **Contract Sum** |
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| The above details are true and correct  ……………………………  Signature of the Manufacturer  **\*Note** :  Award letters of ongoing contracts together with copy of last Payment Invoice and Performance Certificate for each of the ongoing projects in hand may be provided and attached. Additional pages may be added. | | | | | | | | | | |

**FORM IV (A2)**

**FOR UPVC PIPE SEWER MANUFACTURER**

**Page 1 of 1**

**DETAILS OF CURRENT CONTRACTS (Manufacturer’s Country)**

**Name of the Manufacturer …………………………………..**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Previous Contract** | | **Rubber Ring Joint UPVC Pipe Sewer (M.Ton)** | **Rubber Ring Joint UPVC Pipe Sewer (Length in meters)** | **Size Range**  **(mm)** | **Total Payment received**  **USD** | **Balance Outstanding Amount**  **USD** | **Year of Start** | **Year of Completion** | **Standards followed** | **Remarks** |
| **Name and Address of Client** | **Contract Sum** |
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The above details are true and correct

……………………………

Signature of the Manufacturer

**\*Note** :

Award letters of ongoing contracts together with copy of last Payment Invoice and Performance Certificate for each of the ongoing projects in hand may be provided and attached. Additional pages may be added.

**FORM IV (B1)**

**FOR EACH OF UPVC PIPE SEWER ACCESSORIES MANUFACTURERS**

**DETAILS OF CURRENT CONTRACTS (Overseas)**

**Name of the Manufacturer …………………………………..**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Previous Contract** | | **Name of Accessory item** | **Accessory Item (M.Ton)** | **Accessory Item (No)** | **Size Range**  **(mm)** | **Total Payment received**  **USD** | **Balance Outstanding Amount**  **USD** | **Year of Start** | **Year of Completion** | **Standards followed** | **Remarks** |
| **Name and Address of Client** | **Contract Sum** |
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The above details are true and correct

……………………………

Signature of the Accessory Manufacturer

**\*Note** :

Award letters of ongoing contracts together with copy of last Payment Invoice and Performance Certificate for each of the ongoing projects in hand may be provided and attached. Additional pages may be added.

**FORM IV (B2)**

**FOR EACH OF UPVC PIPE SEWER ACCESSORIES MANUFACTURERS**

**DETAILS OF CURRENT CONTRACTS (Manufacturer’s Country)**

**Name of the Manufacturer …………………………………..**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Previous Contract** | | **Name of Accessory Item** | **Accessory Item (M.Ton)** | **Accessory Item (No)** | **Size Range**  **(mm)** | **Total Payment received**  **USD** | **Balance Outstanding Amount**  **USD** | **Year of Start** | **Year of Completion** | **Standards followed** | **Remarks** |
| **Name and Address of Client** | **Contract Sum** |
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| The above details are true and correct  ……………………………  Signature of Accessory Manufacturer  **\*Note** :  This Form shall be completed for each of the Accessory item by each of the Accessory Manufacturer  Attach certified copies of completion certificates. This form shall be completed/signed by each of Accessory Manufacturer  Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies, equal / more than the project cost.  Additional pages may be added. | | | | | | | | | | |
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**Page 1 of 3**

**FORM V(A1)**

**(UPVC PIPE SEWER MANUFACTURER)**

**TECHNICAL DETAILS OF UPVC PIPES SEWER**

1. **General** 
   1. Country of manufacture :
   2. Manufacturer/s and Address :
   3. Is the certificate of product conformity and material conformity to the relevant standards for UPVC Pipes Sewer listed in Clause 2 of letter of Invitation available from an accredited agency :

(Attach copies of certificate with expiry date)

* 1. Reference catalogues, technical literature provided with the Application. All catalogues provided should be in the English Language. Applications not accompanied by English translations of relevant material will be rejected.
  2. Plant, Production capacity and production range, of UPVC pipes Sewer. [Minimum to maximum dia. (Fill in the Form X).

1. **Rubber Ring Pipes** 
   1. Standards to which pipes conform :

Certificate No & Expiry Date :

* 1. Class of Pipes (List the SN designation) :
  2. SDR numbers for pipes (List) :
  3. Whether Virgin material is used to manufacture of Pipes :
  4. Colour of UPVC Pipe Sewer;

1. **Specify the brief description of the Production Process of**

Orange Brown UPVC pipes sewer

**FORM V(A2)**

**TECHNICAL DETAILS OF ACCESSORIES ( TO BE FILLED IN /SUPPLIED FOR EACH OF THE ACCESSORY ITEM BY ACCESSORY MANUFACTURER)**

1. **General** 
   1. Country of manufacture :
   2. Manufacturer/s and Address :
   3. Is the certificate of product conformity and material conformity to the relevant standards for (name of Accessory item) listed in Clause 2 of letter of Invitation available from an accredited agency :

(Attach copies of certificate with expiry date)

* 1. Reference catalogues, technical literature provided with the Application. All catalogues provided should be in the English Language. Applications not accompanied by English translations of relevant material will be rejected.
  2. Plant, Production capacity and production range, of Accessory item. [minimum to maximum dia. (Fill in the Form X).

1. **Specify the brief description of the Production Process here of each of accessory item**

Note: This form shall be completed for all the accessory items by each of the Accessory Manufacturer and provide all the requisite information.

**FORM VI(A1)**

**PROPOSED BARE MINIMUM PERSONNAL/TECHNICAL STAFF FOR UPVC PIPE SEWER MANUFACTURER**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No** | **Section** | **Technical Staff/ Supporting Staff Requirement** | **Nos** | **Experience** |
| 1 | Design/ Pipe Fabrication/Production | BSc. Mechanical Engineer | 1 | 5 years |
| 2 | Quality Assurance | Bsc Engineer of any engineering discipline | 1 | 5 Years |
| 3 | Pipe Testing | Laboratory Technician Diploma in Chemical Engineering | 1 | 5 Years |
| 4 | Pipe Storage / Packing | Supporting staff | As per requirement |  |
| 5 | Sale Section | Master in Business Administration | 1 | 5 Years |

**Note:**

1. Proof of qualification and engagement of technical/supporting staff shall be provided by the Applicant as an evidence.
2. Applicant can provide additional information in support of personnel/technical staff employed in their factory to prove their adequacy in the light of above criteria.
3. This form is applicable to manufacturers of UPVC Pipes Sewer.

**FORM VI(A2)**

**PROPOSED BARE MINIMUM PERSONNAL/TECHNICAL STAFF FOR ACCESSORY MANUFACTURERS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No** | **Section** | **Technical Staff/ Supporting Staff Requirement** | **Nos** | **Experience** |
| 1 | Design/ Fabrication/Production | BSc. Mechanical Engineer | 1 | 5 years |
| 2 | Quality Assurance | Bsc Engineer of any engineering discipline | 1 | 5 Years |
| 3 | Testing facility | Laboratory Technician Diploma in Chemical Engineering | 1 | 5 Years |
| 4 | Storage / Packing facility | Supporting staff | As per requirement |  |
| 5 | Sale Section | Master in Business Administration | 1 | 5 Years |

**Note: This form shall be completed/submitted by each of Accessory Manufacturer separately and attached here.**

**FORM VII(A1)**

**Page 1 of 1**

**QUALITY MANAGEMENT SYSTEM CERTIFICATION FOR UPVC PIPE SEWER MANUFACTURER**

1. **Scope of the Certification**

**2. UPVC Pipes Sewer**

1. **Product Conformity Certificates**
2. Name of Manufacturer and address :
3. Certificate Number
4. Issuing authority
5. Validity
6. Scope of Production

**(b) Quality Management System Certification (ISO 9001 : 2008)**

1. Name and address of the Factory :
2. Certificate Number
3. Issuing authority
4. Validity
5. Scope of Production

Note : The size range should be indicated in both certificates.

Attach certified copies of certificates

**FORM VII(A2)**

**Page 1 of 1**

**QUALITY MANAGEMENT SYSTEM CERTIFICATION FOR ACCESSORY MANUFACTURER**

1. **Scope of the Certification**

**2. (NAME OF ACCESSORY ITEM HERE)**

1. **Product Conformity Certificates**
2. Name of Manufacturer and address :
3. Certificate Number
4. Issuing authority
5. Validity
6. Scope of Production

**(b) Quality Management System Certification (ISO 9001 : 2008)**

1. Name and address of the Factory :
2. Certificate Number
3. Issuing authority
4. Validity
5. Scope of Production

Note : The size range should be indicated in both certificates.

Attach certified copies of certificates

**Note: This form is to be completed by each of the Accessory Manufacturer separately and attach here.**

**FORM VIII (A1)**

**IN HOUSE TESTING LABORATORY FACILITY (FOR UPVC PIPE SEWER MANUFACTURER)**

**Required Test Facilities**

1. **Impact Resistance**
2. **Vicat Softening**
3. **Longitudinal Reversion**
4. **Dichloromethane Acid Resistance**
5. **Water Tightness of Rubber Ring Joint**
6. **Elevated Tem. Cycling**
7. **Long Term Performance of TPE Seals**
8. **Resistance to Internal Pressure**
9. **Density**

**Notes:**

* **Applicant shall provide documentary evidence regarding availability of above test facilities in the Laboratory.**
* **Applicant shall provide copies of tests report performed on pipes as an evidence to prove that lab test facilities to carry out above tests are available.**
* **This form is applicable to UPVC Pipe Sewer only. This form is also required to be prepared/filled in by all the Accessory manufacturers mentioning tests parameters requirements and testing facility available with them.**

**FORM VIII (A2)**

**IN HOUSE TESTING LABORATORY FACILITY (FOR ACCESSORY MANUFACTURER)**

**Required Test Facilities**

**Notes:**

* **Applicant shall provide documentary evidence regarding availability of above test facilities in the Laboratory.**
* **Applicant shall provide copies of tests report performed on pipes as an evidence to prove that lab test facilities to carry out above tests are available.**
* **This form is applicable to Accessory items only. This form is also required to be prepared/filled in by all the Accessory manufacturers mentioning tests parameters requirements and testing facility available with them.**

**FORM IX (A1)**

**Page 1 of 1**

**FINANCIAL CAPACITY OF APPLICANT (FOR UPVC PIPE MANUFACTURER)**

Applicants should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each Applicant must fill this form. Copies of the audited financial statements for the past three years should be attached.

1. Name of Banker :

2. Banker’s Address:

Telephone: Fax : E-Mail :

3. Contract name and title

4. Amount of Line of credit and its validity:

(Provide the same information for other bankers in a separate sheet)

Summary of financial information of the applicant for the last three years

2016-17 2015-16 2014-15

1. Total Assets

2. Current Assets

3. Total Liabilities

4. Current Liabilities

5. Profits before taxes

6. Profits after taxes

Note: The Applicant/s shall establish that he/they have the requisite financial cash flows available to execute this supply package.

**Page 1 of 2**

**FORM IX (A2)**

**Page 1 of 1**

**FINANCIAL CAPACITY OF APPLICANT (FOR ACCESSORY MANUFACTURER)**

Applicants should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each Applicant must fill this form. Copies of the audited financial statements for the past three years should be attached.

1. Name of Banker :

2. Banker’s Address:

Telephone: Fax : E-Mail :

3. Contract name and title

4. Amount of Line of credit and its validity:

(Provide the same information for other bankers in a separate sheet)

Summary of financial information of the applicant for the last three years

2016-17 2015-16 2014-15

1. Total Assets

2. Current Assets

3. Total Liabilities

4. Current Liabilities

5. Profits before taxes

6. Profits after taxes

Note:

1. The Applicant/s shall establish that he/they have the requisite financial cash flows available

to execute this supply package.

1. This form shall be completed by each of the Accessory Manufacturer and attached here.

**FORM X**

**Details of Local Accredited Agent**

**i.** Name of Local Accredited Agent

ii. Official Address

iii. Details of Local Accredited Agent’s Company if any

Note: The Manufacturer/s shall establish that whether they want to affect supply through their Local Accredited Agent or directly to the Ministry of Environment and Energy at the specified location of the focused islands.

**FORM X1 (A1)**

**(FOR UPVC PIPE SEWER MANUFACTURER)**

**Page 1 of 1**

**DETAILS OF MANUFACTURING PLANT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Plant** | **Location** | **Diameter Range (mm)** | | **Manufacturing/Production Capacity (M.Ton) per year** | **Others** |
| **Pipes** | **Fittings** |
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The above details are true and correct

………………………………...**Signature of the Manufacturers**

**Notes:**

1. **This form shall be filled up / signed by uPVC Pipe Sewer**
2. **Additional page may be attached to provide complete information.**

**FORM XI (A2)**

**(FOR ACCESSORIES MANUFACTURER)**

**Page 1 of 1**

**DETAILS OF MANUFACTURING PLANT**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Plant** | **Location** | **Manufacturing / Production** | **Accessory** | | **Manufacturing/Production Capacity (NOS)** | **Manufacturing/Production Capacity (NOS)** | | **Others** |
| **Year** | **Name** | **Size** |
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The above details are true and correct

………………………………...**Signature of the Accessory Manufacturers**

**Notes:**

1. **The Manufacturer shall provide information/data for the last 10 years**
2. **This form shall be filled up / signed by each of the Accessory manufacturers of Joint Venture.**
3. **Additional page may be attached to provide complete information.**

**FORM XII(A1) - Guarantee for Supply of UPVC Sewer Pipes for leak proof pipe line**

***Note: This is to be typed on a company letter heading***

We, ……………………………………………………………………………………………………………, ***(Name & Address of Pipe Manufacturer)*** the Manufacturer of UPVC Pipes Sewer, hereby guarantee that,

1. **UPVC** pipes sewer supplied shall match and fit properly and adequately to the fittings to ensure leak proof pipeline installations under all working conditions.
2. We will unconditionally undertake to replace any pipe material rejected by the Engineer within the time period as agreed with the Engineer during implementation stage at no additional cost to **Ministry of Environment and Energy** ensuring the timely implementation of the project.
3. We will unconditionally undertake that the Nominated Inspection Agency inspect, test and issues a certificate ensuring that UPVC pipes Sewer and fittings / accessories inspected shall fit properly and adequately to ensure leak proof pipeline installations under all working conditions upon shipment.
4. The Accessories supplied meet the relevant technical standards of attached Technical Specifications of Ministry of Environment and Energy.

…………………………….

Authorized Signatory Attested by the Attorney at Law

and the Company Seal

…………………………………..

Signature of the Attorney at Law

Name : ………………………………….

In the Capacity of : …………………………………. Seal …………………………………

In the place of …………………….…

……………………………...*(address)*

Witnesses :

1 Signature : ……………………………………………………………

Name : ……………………………………………………………

Capacity : ……………………………………………………………

Address : ……………………………………………………………

2 Signature : ……………………………………………………………

Name : ……………………………………………………………

Capacity : ……………………………………………………………

Address : ……………………………………………………………

**Note:** **This form shall be prepared/completed/submitted by manufacturers of all Joint Venture separately and attached here.**

**FORM XII(A2) - Guarantee for Supply of ACCESSORIES for leak proof pipe line**

***Note: This is to be typed on a company letter heading***

We, ……………………………………………………………………………………………………………, ***(Name & Address of Manufacturer)*** the Manufacturer of Accessories, hereby guarantee that,

1. Accessories supplied shall match and fit properly and adequately to the fittings to ensure leak proof pipeline installations under all working conditions.
2. We will unconditionally undertake to replace any Accessory item rejected by the Engineer within the time period as agreed with the Engineer during implementation stage at no additional cost to **Ministry of Environment and Energy** ensuring the timely implementation of the project.
3. We will unconditionally undertake that the Nominated Inspection Agency inspect, test and issues a certificate ensuring that Accessories inspected shall fit properly and adequately to ensure leak proof pipeline installations under all working conditions upon shipment.
4. The Accessories supplied meet the relevant technical standards of attached Technical Specifications of Ministry of Environment and Energy.

…………………………….

Authorized Signatory Attested by the Attorney at Law

and the Company Seal

…………………………………..

Signature of the Attorney at Law

Name : ………………………………….

In the Capacity of : …………………………………. Seal …………………………………

In the place of …………………….…

……………………………...*(address)*

Witnesses :

1 Signature : ……………………………………………………………

Name : ……………………………………………………………

Capacity : ……………………………………………………………

Address : ……………………………………………………………

2 Signature : ……………………………………………………………

Name : ……………………………………………………………

Capacity : ……………………………………………………………

Address : ……………………………………………………………

**Note:** **This form shall be prepared/completed/submitted by manufacturers of all Joint Venture separately and attached here.**

**FORM XIII - Confirmation from the UPVC Pipes Sewer Fittings, Rubber rings and accessories Manufacturers to Supply UPVC Pipe sewer Fittings and accessories to upvc Pipe sewer Manufacturer**

***Note: This is to be typed on a company letter heading***

Tender Evaluation Section,

Public Procurement Division

Ministry of Finance and Treasury

Ameenee Magu, Male 20379

Republic of Maldives

Tel: (960) 3349125, (960) 3349106, (960) 3349115

Fax (960) 3320706, (960) 3324432

Email: tender@finance.gov.mv

**Guarantee to Supply of UPVC pipe sewer fittings and Accessories to UPVC pipe sewer Manufacturer M/s. ………………………**

**………………………………………………..……*(Name & Address of the Pipe Manufacturer)***

We, …………………………………………………………………………………………………... ***(Name & Address of the UPVC Pipe Sewer fittings, Rubber Rings and Accessories Manufacturers)*,** the Manufacturer of UPVC pipe sewer fittings, Rubber Rings and Accessories hereby guarantee that, UPVC pipe sewer fittings, rubber rings and accessories manufactured at our above factory located at ………...……

…………………………………………….conforming to standards ……………………………. shall be supplied to M/s……………………………………………….. …..……………………………………………………………….…… ***(Name of the UPVC Pipe Sewer Manufacturer)*** to be used with ………………………………….*(brand of the pipe)*, pipes manufactured at the …………………………………………………………………………*.(Office & Address of the Pipe Manufacturer)*

…………………………….

Authorized Signatory Attested by the Attorney at Law

and the Company Seal

…………………………………..

Signature of the Attorney at Law

Name : ………………………………….

In the Capacity of : …………………………………. Seal …………………………………

In the place of …………………….…

……………………………...*(address)*

Witnesses :

1 Signature : ……………………………………………………………

Name : ……………………………………………………………

Capacity : ……………………………………………………………

Address : ……………………………………………………………

2 Signature : ……………………………………………………………

Name : ……………………………………………………………

Capacity : ……………………………………………………………

Address : ……………………………………………………………

**nOTE: tHIS FORM SHALL BE COMPLETED/SIGNED BY EACH OF ACCESSORY MANUFACTURER SEPARATELY AND ATTACH HERE.**

**FORM XIV - POWER OF ATTORNEY FOR THE SIGNATORY TO THE APPLICANT**

*[Date]*

To:

Tender Evaluation Section,

Public Procurement Division

Ministry of Finance and Treasury

Ameenee Magu, Male 20379

Republic of Maldives

Tel: (960) 3349125, (960) 3349106, (960) 3349115

Fax (960) 3320706, (960) 3324432

Email: tender@finance.gov.mv

**TO ALL TO WHOM THESE PRESENTS SHALL COME** …………………………………. (Company Name) a company duly incorporated in …………….. (Country in incorporation) under the provisions of the Companies Act/Country legislation No…………… and having its Registered Office at……………………………….…………………………………………………………… (address of the office) in…………….……………. (Country).

**- : SENDS GREETINGS :-**

**WHEREAS** ………………………………………………………… (Company Name) is desirous of appointing some fit and proper person as its Attorney to manage and transact all related works in the Pre-Qualification of Supply of UPVC pipes sewer and Accessories under this package to the Ministry of Environment and Energy in Maldives.

**HOW KNOW YE AND THESE PRESENTS WITNESSETH** that ………………...………………. ………………………………………(Company Name) (hereinafter referred to as **“the Company”**) have made nominated and appointed by these presents do make nominate and appoint …………………………………………. (Name of the Attorney who signs the application) (holder of National Identity Card bearing No. ………………………..……… or Passport bearing No. ……………………..) of ……….. …………………………………………………………..(address) the said Mr. ………………….. ……………………. (Name of the Attorney who signs the application) (hereinafter referred to as **“the said Attorney”**) to be the Company’s true and lawful Attorney in the Pre-Qualification of Supply of UPVC pipe sewer to the Ministry of Environment and Energy in Maldives to act for the Company and on behalf of the Company and in the name of the Company or otherwise for all and each and every or any of the following purposes.

1. To sign and/or execute all such applications, forms and/or documents on behalf of the Company to participate in pre-qualification of Manufacturers for supply of UPVC pipes sewer to the Ministry of Environment and Energy Maldives and to represent the company for this purpose.
2. To execute any agreement involving to this effect to make any application to the concerned authorities in the Ministry of Environment and Energy in Maldives for the purposes of obtaining any approvals, permits and/or consents as may be required for the pre-qualification Supply of UPVC pipes sewer Manufacturer.
3. This power of attorney shall, remain valid until the pre-qualification of Manufacturers for supply UPVC pipes sewer to the Ministry of Environment and Energy in Maldives
4. This power of attorney shall in all respects interpreted in accordance with, and governed by, the laws applicable in ………………………….. (Country of Manufacture)

**IN WITNESS WHERE OF** …………………………………………………………(Company Name) has affixed its Common Seal hereto and to two others of the same tenor and date as these presents at ………………………(Place) on this ………………… (day) of…………….(month) in the year ………………..(year).

Specimen signature of the Attorney (Applicant) ……………………………………….

The Common Seal of the Company

………………………….

was affixed hereto in the presence of Date………………..

………………………….. (Signature)

……………………… (Name of the Managing Director/

Authorized person as specified in the Article of Association)

……………………………. (Position)

Witnesses

1. Name ………………………………. Signature ………………………….

2. Name ………………………………. Signature …………………………

I ……..……………………………………………………… (Name of Notary Public/Solicitor) of …………………………………..………………..……(Address) in the ……………………(Country) Notary Public/Solicitor do hereby certify and attest that the foregoing instrument having been duly read over and explained by me the said Notary to the within named executants ………………………………..(Name of Attorney) ………………...……(Position) of ……………………(Address) respectively who are known to me and who have caused the Common Seal to be affixed hereto and whom have signed illegibly in the presence of ……………………………………………(Name of witnesses) ………………………………………. ………………………….(Address) who have signed illegibly respectively the subscribing witnesses hereto both of whom are also known to me and the same was signed by the said executants also by the said witnesses and by me the said Notary in my presence and in the presence of one another all being present together at the same time at ………………..(Place) on this …………….(day) of ……………….(Month) in the year ……………………….(20…..).

Revised on 24-11-2016

**AND** I further certify and attest that the Original of this instrument bears one stamp to the value of Rs……………….

**DATE OF ATTESTATION WHICH I ATTEST**

**………………….20…….**

**NOTARY PUBLIC**

**FORM XV(AI) - Manufacturer’s Warranty for UPVC PIPE SEWER**

Revised on 24-11-2016

**supplied under the contract**

[Address of the Manufacturer]

…………………………………………..

………………………………………….

Tender Evaluation Section,

Ministry of Finance and Treasury

Ameenee Magu, Male 20379

Republic of Maldives

Tel: (960) 3349125, (960) 3349106, (960) 3349115

Fax (960) 3320706, (960) 3324432

Email: tender@finance.gov.mv

**Pre-qualify Manufacturers for the Supply & Delivery**

**of UPVC Pipes Sewer**

**Contract No…………………………………….**

We, ……………………………………………………………….[*name of Manufacturer*] of ………………………………………………………………………………………………………………….……………………………………..…….*[address of Manufacturer]*warrant that the goods supplied under this contract are new, unused, of the most recent or current models and have incorporated all recent improvements, and no defects arising out of the design, material or workmanship from any act that may be develop under normal use of the supplied goods.

If there is any defect during the warranty period, we shall attend to repair or replace the defective goods with all reasonable speed without any cost to the Purchaser.

………………………………………… ..…………….………

Authorized Officer of the UPVC Pipe Sewer Manufacturers. Seal of the Company.

Name :……………………………………

**FORM XV (A2) - Manufacturer’s Warranty for the ACCESSORIES**

**supplied under the contract**

[Address of the Manufacturer]

…………………………………………..

………………………………………….

National Tender and Project Monitoring,

Ministry of Finance and Treasury

Ameenee Magu, Male 20379

Republic of Maldives

Tel: (960) 3349296, (960) 3349106, (960) 3349115

Email: tender@finance.gov.mv

**Pre-qualify Manufacturers for the Supply & Delivery**

**of Accessories**

**Contract No…………………………………….**

We, ……………………………………………………………….[*name of Manufacturer*] of ………………………………………………………………………………………………………………….……………………………………..…….*[address of Manufacturer]*warrant that the goods supplied under this contract are new, unused, of the most recent or current models and have incorporated all recent improvements, and no defects arising out of the design, material or workmanship from any act that may be develop under normal use of the supplied goods.

If there is any defect during the warranty period, we shall attend to repair or replace the defective goods with all reasonable speed without any cost to the Purchaser.

………………………………………… ..…………….………

Authorized Officer of Accessories’ Manufacturers. Seal of Company.

Name :……………………………………

Note : This form shall be completed/submitted by each of Accessory Manufacturer.

**FORM XVI - Manufacturer’s TIME schedule for manufacturing and SUPPLY/delivery OF goods (upvc pIPE SEWER AND ACCESSORIES)**

Notes:

1. The Purchaser Time Schedule for supply of UPVC Pipe Sewer is 90 days.
2. The UPVC Pipe Sewer Manufacturer shall submit combined Time Schedule for manufacturing/supply and delivery of UPVC Pipe Sewer and Accessories on bar chart prepared on MS Project software or Prima Vera or any other standard software.

**ANNEXES/ATTACHMENTS**

ANNEX 1 - Technical Specifications of Sewerage Works

ANNEX 2 - Description of Project