



Ministry of Finance
Republic of Maldives

Terms of Reference Legal Contract Employee

[Reference No: (IUL)13-HR/13/2022/268]

I. Background

The Ministry of Finance (MoF) is seeking to hire a contract employee as lawyer to strengthen the legislative framework of the Ministry of Finance (MoF) and capacity building of the Legal Affairs Department. The lawyer will be responsible for carrying out the functions of the aforementioned Department to support immediate and long term goals of the Government of Maldives (GoM).

III. Scope of Work

The lawyer will assist the Senior Legal Counsel to fulfill the responsibilities of the Legal Affairs Department.

The lawyer shall carry out the following tasks:

1. Provide legal opinion on official documents such as agreements, MoU's and other official papers, prior to signing.
2. Attend and participate in the meetings, negotiations between potential investors and provide legal opinion on the documents relating to public debt issuance by MoF.
3. Advise and assist in matters at courts and tribunals.
4. Provide legal opinion to assist the responsibilities of MoF with respect to formation, operations and dissolution of state owned enterprises and companies with shareholdings of state.
5. Review and amend laws and regulations related in public finance sector, as and when needed.
6. Review and amend the Public Finance Regulation and Public Finance Act, as and when needed.
7. Advice and assist as needed to undertake the work carried out by MoF in collaboration with international organizations.
8. Review and advice on official papers received from the Parliament and President's Office and facilitate the preparation of the responses to the Parliament and President's Office as required.
9. Other legal affairs related tasks assigned by the Senior Legal Counsel.

The consultant shall report to the Senior Legal Counsel.

IV. Duration and Commencement of contract

Commencement of work: September 2022

Duration: 2 years, on a renewable basis based on performance and need.

VII. Qualifications and Experience

- Masters in Law OR completion of LLB with minimum 4 years' experience in commercial law, banking, finance or related sector.
- Licensed Lawyer.
- Excellent written and oral communication skills in English and Dhivehi.

VIII. Remuneration

Successful candidate will be paid an all-inclusive monthly fee of MVR 30,000.00.

