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2011 年 5 月 29 日

A handwritten signature in blue ink, appearing to be 'J. S.', is written over a circular stamp. The stamp contains some illegible text and a central emblem. The signature is written in a cursive style, with the letters 'J' and 'S' being prominent. The circular stamp is partially obscured by the signature.



## **EVALUATION CRITERIA**

- Substantive responsiveness to the requirement of the bidding document of the bids will be evaluated on the following categories.

### **Financial Capacity (40 marks – minimum 15 marks)**

- a) Annual Turnover
- b) Bid capacity “(Networth) x5 – (30% of ongoing projects)”
- c) Credit facilities Available. (bank credits, suppliers credits)

### **Experience (20 marks – minimum 10 marks)**

- a) Project undertaken of similar size
- b) Projects undertaken of similar nature
- c) Years of active experience in the Industry

### **Technical (20 marks – minimum 10 marks)**

## **Photocopy Machine Specification**

**Copy, Print Speed:** 20 ppm

**Maximum Paper Size:** A3

Network Print and Scan

Paper Sources 80 gsm

Standard Duplex

## **SPECIFICATIONS FOR SCANNER**

**Type:** Desktop sheet fed scanner

**Document Feeding:** Automatic or manual sheet feeding

**Document size:**

Width: 50 - 216 mm (1.97 - 8.5 in.)

Length: 53.9 - 356 mm (2.12 - 14.0 in.)

**Document thickness and weight:**

Automatic feeding: 0.06 - 0.15 mm, 52 - 128 g/m<sup>2</sup> (14 - 32 lb bond)

Manual feeding: 0.05 - 0.20 mm, 40 - 157 g/m<sup>2</sup> (11 - 40 lb bond)

**Card size and thickness:**

Size: 53.9 x 85.5 mm (2.12 x 3.37 in.)

Thickness: no more than 0.76 mm (0.03 in.), cards with embossed letters are supported

**Feeding capacity:** 50 high-quality sheets, or stacks no thicker than 5 mm (including curls)

**Scanning element:** 1-line CMOS CIS

**Light Source:** LED (red, green, and blue)

**Scanning Side:** Simplex / Duplex / Skip Blank Page / Folio

**Scanning Modes:**

Black and White, Error Diffusion, Text Enhancement (two types)

256-level Grayscale

24-bit Colour

**Scanning Resolutions:**

100 x 100 dpi, 150 x 150 dpi, 200 x 200 dpi, 240 x 240 dpi, 300 x 300 dpi,

400 x 400 dpi, 600 x 600 dpi

**Scanning speed:** (A4/LTR, Portrait, 200 dpi)

**Black and White:**

Simplex 25 ppm

Duplex 50 ipm

**256-level Grayscale :**

Simplex 25 ppm

Duplex 50 ipm

**24-bit Colour:**

Simplex 25 ppm

Duplex 50 ipm

**Useful functions :**Auto Colour Detection, Moire Reduction, Prevent Bleed Through /Remove

Background, User Registration, Advanced Text Enhancement, Skip Blank Page, Prescan, Auto Paper

Size Detection, Deskew, Batch Separation, Text Orientation Recognition, Edge Emphasis, Preset Gamma Curve, Colour dropout (R/G/B), Colour enhancement (Red)

**Interfaces Hi-Speed USB 2.0:**

**Software** ISIS/TWAIN Driver, Job Registration Tool, CapturePerfect 3.0, Adobe Acrobat 8.0 Std,

PaperPort SE, OmniPage SE, Biz Card Reader

**Power requirements:** AC100 - 240V (50/60 Hz)

**Power Consumption:**

Scanning: 16W

Sleep mode: 2.2W

Power Turned Off: less than 0.5W

**Operating Environment:**

10 - 32.5°C (50 - 90.5°F)

Humidity: 20 - 80% RH

**Dimensions (W x D x H):** 298 x 160 x 160 mm (11.7 x 6.3 x 6.3 in.), with feed trays closed

**Weight** Approx. 2.4 kg (5.3 lb.), excluding AC adapter

AMOUNT NEEDED: 1

Ref. to: 202-A/13/2011/24 (13<sup>th</sup> June 2011)

ATTN: MAFAAZ

**SPECIFICATIONS FOR SCANNER**

- Hi-Speed USB 2.0 interface
- Scan Speed Approx. 6 sec. per 8.5 x 5.0 inch document at 300 dpi, 24 bit color
- Resolution: 100-600 dpi color
- Maximum scan area 8.5 x 5.0 inch
- Physical size 10 x 8.5 x 1.75 inches
- Twain complaint – works with other Twain image editing and management software
- Universal power adapter (100 – 260V) included

AMOUNT NEEDED: 4

## Form of Bid

Mr.Saamee Ageel,  
Director General,  
Ministry of Finance and Treasury,  
Male,' Republic of Maldives

Name of Contract: **Supply and Delivery of 1 Photocopy Machine and 5 Scanners**  
Gentlemen

1. Having examined the Conditions of Contract, Specification, and all Amendments/Addendum for the execution of the above named Works we, the undersigned, offer to execute and complete such Works and remedy any defects therein in conformity with the Conditions of Contract, Specification, and Addenda for the sum(s) of .....  
.....  
..... *[amount in numbers & words]*
2. We undertake, if our Bid is accepted, to commence the Works as soon as is reasonably possible and to complete the whole of the Works comprised in the Contract within ..... (days).
3. We agree to abide by this Bid for the period of 90 days from the date fixed for receiving the same, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We accept the appointment of **Tender Evaluation Board** of the Ministry of Finance and Treasury, Male', as the Adjudicator.
6. We understand that you are not bound to accept the lowest or any tender you may receive.  
Dated this .....day of .....20....

Signed .....  
in the capacity of .....duly authorized to sign bids for and  
on behalf of .....

Name and Address of Signatory

.....  
.....

## Additional Information

*All individual firms and each partner of a joint ventures bidding for the project must complete the information in this form.*

1	Name of firm:	
2	Head off address:	
3	Telephone:	Contact:
4	Facsimile:	Telex:
5	Place of Incorporation / registration:	Year of incorporation / Registration No:
6	Main line of business:	



## Form II – Annual Turnover data

*All bidders and partners of a joint venture must complete the information in this form. The information supplied should be the annual turnover of the Bidder (or each member of joint venture), the terms of the amounts billed to the clients for each year for work in progress or completed at the end of the period reported.*

*Use a separate sheet for each partner of a joint venture.*

Annual turnover data for the last three years	
Year	Turnover
2010	
2009	
2008	
2007	

## Form III - Summary of Contract Commitments/ works in Progress

*All bidders and partners of a joint venture Bidder should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, of for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.*

Name of Contract	Value of outstanding work	Estimated completion date
1		
2		
3		
4		
5		
6		
7		

## Form IV – Financial Data

*All Bidders and partners of a joint venture, should provide financial information to demonstrate that they meet the requirements for prequalification. Each applicant or partner of a joint venture must fill in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheet for each of the last three years should be attached.*

<b>Banker</b>	Name of banker:	
	.....	
	Address of Banker:	
	.....	
	Telephone:	Contact name and title:
	.....	.....
	Facsimile:	
	.....	

*Summarize actual assets and liabilities for the previous three years*

Financial information	Previous three years		
	2010	2009	2008
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current liabilities			

*Specify proposed sources of credit line to meet the cash flow demands of the Project.*

Source of credit line	Amount
1.	
2	
3	

*Attach audited financial statement for the last three years (for the individual applicant or each partner)*

*Firms owned by individuals, and partnerships, may submit their balance sheets certified by a*

**Form VI – Experience in Contracts of Similar nature**

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