FREQUENTLY ASKED QUESTIONS

VPS (Vendor Payment Status)

What is a Vendor ID?

Vendor ID is a unique number which is automatically created when a vendor is registered in Public Accounting System.

How do I get my Vendor ID?

System generated Purchase Orders (PO) issued by government agencies would bear the vendor's ID (Refer to sample PO below).

To get vendor ID of Non-PO related invoices, please fill Vendor Maintenance Form's email field (Form Link) and send a request to helpdesk@finance.gov.mv. Email address would be updated in master records and Vendor ID would be sent to the email given.

Can I check status of more than one invoice at a time?

Yes, you would be able to check status of 10 Invoices at a time. Enter invoices separated by comma but without giving a space.

Why do I get the message 'requested documents could not be found'?

Please check if you have entered the invoice number correctly. If invoice number is correct and if you still get the message, please contact the relevant government agency.

What is the meaning of 'Parked' status?

When an invoice is in 'Parked' status, it means the invoice is entered but not yet authorized by the relevant agency.

What is the meaning of 'Posted' status?

When an invoice is in 'Posted' status, it means the invoice is entered and authorized by the relevant agency.

What is the meaning of 'Cleared' status?

When an invoice is in 'Cleared' status, it means payment has been processed.

What is the meaning of 'Reversed' status?

When an invoice is in 'Reversed' status, it means the invoice has been cancelled. To find out the reason, please contact the respective agency.

What is the meaning of 'Blocked' status?

When an invoice is in 'Blocked' status, it means the invoice has been blocked for payment. Documents are blocked due to inadequate documentation or incorrect entries.

When would the amount get credited to our bank account after it has been cleared from Ministry of Finance?

The amount would get credited within 2 working days.

VPO (Vendor Purchase Order)

How do I get the Purchase Order (PO) number?

Purchase Orders issued by Male' based agencies (including government agencies based in Villingili and Hulhumale) would have a system generated PO number on the PO form.

What is the purpose of verifying a Purchase Order (PO)?

The purpose of verifying a PO is to ensure that the PO has been generated using Public Accounting Software, and this in turn guarantees that there would not be any budget related issues later on.