

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Ministry of Housing and Urban Development

Male', Maldives

1. Works

Completion of 60 Housing Units Project in Hdh. Nolvivaranfaru- Phase 1

2. Information/ documents to be submitted with the bid

In order for the bids to be considered responsive, the following information/ documents shall be submitted.

- a. The construction cost, total price and the total price be quoted separately.
- b. The duration for each category and the total duration should tally up and shall be quoted separately.
- c. A copy of the GST Registration Certificate.
- d. The following information should be submitted if an Individual is the bidder;
 - i. A copy of the National ID card
 - ii. Reference letters from previous clients as proof of experience
- e. The following information should be submitted if an Individual is the bidder;
 - i. The company profile
 - ii. Company Registration Certificate
 - iii. Reference letters from previous clients as proof of experience
- f. Relevant work experience from completed project shall be submitted on the Form of Work Experience attached with this document.
- g. The ongoing relevant works of the company shall be submitted on the Form of Ongoing Project Details attached with this document.

3. Scope of works

- a. The Works shall be carried out in accordance with the drawings and specifications attached with this Information Sheet.
- b. The project consists of housing units terminated at different stages of construction. The stages are categorized into Yellow, Red and Brown respectively with the units in Yellow Category the nearest to completion. It should also be noted that there are tasks at different stages of completion within each category as well.
- c. Some of the materials needed for completion of the units from the Yellow Category will be provided by the Client (the Ministry). The Contractor shall be responsible for acquiring the remainder of the materials required for completion (and therefore the cost should include the material and the labor cost). A copy

of the Bills of Materials for the completion of the units is attached with the documents for your reference).

- d. The Contractor shall be responsible for acquiring all the materials required for the completion of the housing units from the Red and Brown categories.
- e. Since the project is a continuation of a partially complete project, the Contractor is advised to thoroughly check the details of the remaining works when submitting the bid.
- f. Although the bid prices are submitted separately for each category, the final bid price shall be considered for evaluation.
- g. If the Contractor fails to complete the project within the contract duration, a levy of 0.01% of the contract price shall be imposed for each day past the deadline.

4. Payment Terms

The payment will be made in accordance with “Dhaulathuge Maaliyyath Gavaaidhu”.

5. Project Duration

- a. The Project Duration is the duration proposed by the bidder on the bid document.
- b. If the Contractor is unable to carry out the project works due to one of the following causes, such days shall not be counted within the project duration,
- c. Adverse weather conditions
- d. Force Majeure Event

6. Materials and approval

- a. The Contractor shall approve all material that is required for the project in addition to the materials that are provided by the Client.
- b. The Contractor shall acquire all permits that are required from the relevant authorities.
- c. The Contractor shall be responsible for obtaining the electricity and water required for the project.

7. Construction safety

- a. The Contractor shall ensure the safety of everyone on site and around the premises. All the machineries and equipment that are used for the work shall be appropriate and safe. All such machineries shall be operated by trained personnel.
- b. The Contractor shall not act in a manner that would harm the environment, and should be cautious to avoid negatively impacting the environment as much as possible.
- c. The Contractor shall ensure that the traffic and pedestrian is not disrupted due to the activities on site.

8. Subcontracting

The contractor shall obtain written approval from the Client prior to subcontracting work.

9. Additional requirements

The Contractor shall be responsible for the site clearance and disposal of other debris from the construction site. The garbage shall be disposed at the designated location defined by the Client.

10. Evaluation criteria

- a. The project will be awarded to the bidder with the highest score.
- b. The proposals/ bids will be evaluated by an evaluation committee composed of three members.

11. Release of advance payment

- c. An Advance Payment of 15 % of the total Contract Price shall be released.
- d. The Advance Payment shall be released upon request by the Contractor.
- e. A Bank Guarantee of 15% of the Contract Price shall be presented when requesting for the Advance Payment.
- f. In order to recover the Advance Payment, 20% shall be deducted from each bill.

12. Evaluation Criteria

Evaluation Criteria	Marks	Details
Price	70	lowest price submitted/ proposed bid price x lowest price submitted
Duration	10	shortest duration submitted/ proposed duration x lowest price submitted
Work experience	20	Work experience- 5 marks for each project of more than MVR 50, 000 completed within the past ten years (the experience shall be submitted on the format attached with this document and the supporting documents- proof of experience should be submitted for each project listed.

13. Bid submission

- g. The bids should be submitted on the Bid Submission Form attached with this Information Sheet.
- h. Estimates should be submitted on the Of February 2019, at at the Ministry of Finance.
- i. The bids should be submitted in a sealed envelope and shall be clearly marked “Bid submission for the Completion of 60 Housing Units at H.dh. Nohivaranfaru- Phase 1”, the name and the address of the bidder.

- j. Only the bidders who participate in the Information session are eligible for bid submission.
- k. Bids that have not been signed will be disqualified from bidding.

Form of Work Experience

#	Project / Work	Price	Year of completion	Name of owner	Owner's Contact Number
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Form of Ongoing Project Details

#	Project / Work	Price	Owner Name	Owner's Contact Number
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Project / Work	Work Price (MVR)	G·S·T price (MVR)	Total price (MVR)	Duration (Days)
Yellow category 17 Housing Units				
Red category 10 Housing Units				
Red category 8 Housing Units				
Red category 5 Housing Units				
Red category 2 Housing Units				
Total for 60 Housing Units				

I/ we agree to complete the works “ Completion of 60 Housing Units at Hdh·

Nolhivaranfaru- Phase 1” for a price of MVR

(.....),

Within days·

Bidder:

Company/ Name:

Sign:

Date:

Office Stamp:

ID card number: